

APPLICATION FOR VARIANCE

City of Waitsburg
147 Main St., P.O. Box 35, Waitsburg, WA 99361
Phone: (509) 337-6371 Fax: (509) 337-8089

Applicant: _____

Mailing address: _____

Phone: _____

Name and address of property owner, if different than applicant: _____

Assessor's tax parcel number of property: _____

Address of general location of property: _____

Zoning: _____ Present use of property: _____

What is the variance being requested:

_____ front yard setback _____ side yard setback _____ rear yard setback
_____ lot area _____ lot width _____ height _____ other

Required: _____

Requested: _____

Explain why this variance is being requested: _____

The following conditions must be met for a variance to be granted:

1. That special condition and circumstances exist which are peculiar to the land involved and which are not applicable to other lands in the same area;
2. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same area;
3. That the special conditions and circumstances do not result from the actions of the applicant;
4. That the special hardship is not self-inflicted;
5. That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other subdivided lands in the same area.

What special conditions exist that are peculiar to the land described in this application?

What is the hardship? _____

What rights are you being deprived of? _____

Show how you would not be receiving any special privileges by the approval of this application:

If the variance is approved, what is the expected time frame for the project?

Estimated beginning date: _____ Estimated ending date: _____

The following must be submitted with this completed form in order for the application to be accepted (attach additional pages if necessary):

- Application fee in the amount of \$300.00. Checks should be made payable to the City of Waitsburg.
- A legal description and plat map (available from the Walla Walla County Assessor's Office, 315 W. Main St., Walla Walla, WA) of the property.
- A site plan which includes the dimensions of the property, all existing and proposed buildings/structures and their setbacks, adjoining roads and easements, parking areas, fencing, unique topographical features or conditions, and any other information that will illustrate the need for a variance. The site plan must be 11" x 17" or smaller and reproducible on a photocopy machine.

This application is a true and accurate representation of the need for a variance. I understand that conditions and/or a timeline may be placed on the variance if it is approved.

Signature of Applicant: _____

Date

Signature of Property Owner: _____

Date

This area for office use only:

Date received: _____

Received by: _____

Administrative decision: _____ Planning Commission decision: _____

Notice of Completeness date: _____

If incomplete, date notified and information requested: _____

Date returned if resubmitted: _____

Date Notice of Completeness issued: _____

Date of Technical Review Committee meeting: _____

Date of Notice of Application/Public Hearing issued (published): _____

Date of Planning Commission hearing: _____

Date Notice of Decision issued: _____

Date appeal period ends: _____

Other: _____
