



WAITSBURG CITY COUNCIL

REGULAR MEETING

October 18, 2017

7:00 P.M.

Lions Club Community Building – Fairground Facility

AGENDA

- | | | |
|--|------------|--------|
| I. Meeting Call to Order | Mayor | |
| a. Pledge of Allegiance | | |
| II. Roll Call | City Clerk | |
| a. Agenda Approval | Discussion | Action |
| III. Approval of Minutes | | |
| a. September 20, 2017 | Discussion | Action |
| IV. Public Comment | | |
| V. New Business | | |
| a. 2018 Budget Preliminary Revenues/Exps | Discussion | |
| b. Ordinance 2017-1046 WMC Updates | Discussion | Action |
| c. Application for Payment #5 Main St. Bridge Project | Discussion | Action |
| d. Application for Payment # 2 Sidewalk projects | Discussion | Action |
| VI. Unfinished Business | | |
| VII. Mayor's Report | | |
| VIII. Council Reports | | |
| IX. City Clerk Report | | |
| a. 2017 3 rd Quarter Budget Update | | |
| X. Approval of Bills | | |
| XI. Adjournment of Meeting | | |

Memo

To: Mayor and City Council
From: City Administrator – Randy Hinchliffe
Date: 10/16/2017
Re: Agenda Items

Mayor and City Council Members: Here is the agenda item summary for the October regular meeting.

New Business

- a. **2018 Budget Preliminary Revenues/Expenditures.** Presentation of preliminary revenues and expenditures associated with the 2018 City Budget.
- b. **Ordinance 1046.** Ordinance clarifying penalties for U-Turns on Main Street and instituting unauthorized vehicles at the Fairgrounds as a nuisance under the City's code as means to allow the deputies to stop violators.
- c. **Application for Payment #5 – Main St Bridge Replacement.** Payment application associated with the bridge project as noted on the pay request and approved by the Contractor and City Engineer.
- d. **Application for Payment #2 – Sidewalk improvement projects**
Payment application associated with the sidewalk installation project as noted on the pay request and approved by the Contractor and City Engineer.

Let me know if you have any questions prior to the meeting on Wednesday.

Randy Hinchliffe
City Administrator

Waitsburg City Council Meeting – September 20, 2017

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Kate Hockersmith, KC Kuykendall, Kevin House, Jim Romine and KC Kuykendall

Others: On file at City Hall

Agenda Approval

With no changes, agenda was approved and passed unanimously.

Approval of Minutes – July 19, 2017 Regular Meeting, August 18, 2017 Regular Meeting and September 6, 2017 Special Meeting

With no changes, minutes from the prior three meetings were approved and passed unanimously

Public Comment

Gwen Dentinger voiced her concerns over the proposed Animal Control Ordinance updates

New Business

a. Ordinance 2017-1044

Ordinance updating sections of the City Municipal Code associated with animal control and Traffic Control. Council discussed the proposed changes and offered a suggested amendment to allow swine on a case by case basis and not limit the number allowed on a ¼ acre of land in the City limits. With no more discussion, Council member Kuykendall moved to approve the ordinance as amended with Council member Hockersmith seconding. Motion to the approve as amended was approved and passed unanimously.

b. Resolution 2017-676

Resolution adopting an update to the City's Capital Facilities Plan. Council discussed the capital facilities plan, asking questions of staff on various components of the plan. With no more discussion, Council member Romine moved to approve with Council Member Kuykendall seconding. Motion to approve was approved and passed unanimously.

c. Ordinance 2017-1045

Ordinance authorizing staff to proceed with securing financing in the amount of \$750,000 to be used for infrastructure improvement projects as agreed upon at the September 6th special meeting. Council discussed the various projects the funds were to be used for and the imminent need to repair the sewer siphon running under the Touchet River Bridge. With no more discussion Council member Kuykendall moved to approve the funding with a suggested change to the Ordinance in the form of wording change from loan to line of credit not with the interest rate not to exceed 4%. Council member House seconded the motion and the motion to approve was approved and passed unanimously.

d. Application for Payment #4

Approval of payment for work related to the Main Street Bridge Replacement project. Pay request was approved and passed four votes to one with Council member Kuykendall voting against the pay request.

e. Application for Payment #1

Approval of payment for work related to the sidewalk installation projects. After a short discussion, Council member Romine moved to pay the request with Council member Kuykendall seconding. Motion to approve was approved and passed unanimously.

Unfinished Business

a. Fairgrounds Grandstand Condition Assessment

Item related to the current condition of the Grandstands at the Fairgrounds Facility and options associated with demolition versus rehabilitation. Council heard from a local contractor who indicated that he could complete phase one of the rehabilitation of the structure for \$41,000. Rather than commit to any decision on whether to repair or demolish the structure. It was proposed that the City develop a small task to develop options for the City to consider in relation to the structure and report back in 90 days. With no more discussion Council Member Kuykendall moved to table the item and develop a task force and report back in 90 days. Council member Romine seconded the motion to table was approved and passed unanimously.

Mayor’s Report

Nothing to report.

Council Reports

Council Member Hockersmith reported on the Friends of the Pool Pie Contest, Emergency Management Committee work, Lost Apple Tree project and the passing of Wanda Gales Council member House commented on the amount of motorcycles riding on the dike and by the pig barns at the fairgrounds, burn ban issues and the condition of the fairgrounds. Council Member Kuykendall reported on a recent AWC meeting in TriCities along with a quick comment associated with Public Private Partnerships Council Member Jacoy inquired as to the overall cost of the sidewalk projects.

City Clerk Report

City Clerk Randy Hinchliffe updated the City Council on various matters related to the day to day operations of the City.

Approval of Bills

With no questions related to the City’s obligations, Council Member Kuykendall moved to approve with Council Member Romine seconding. Motion to approve the bills was approved and passed unanimously.

| | |
|--|---------------------|
| August Payroll Clearing (Warrants 21523 - 21533)* | \$20,445.73 |
| -Includes direct deposit run on 8/29/2017 for \$9,230.53 | |
| September Payroll Clearing (Warrants 21535 - 21540) | \$17,455.06 |
| -Includes direct deposit run on 9/13/2017 for \$8,033.41 | |
| Claims Clearing Vouchers (Warrants 21541 – 21576, 21583) | |
| -Includes warrant for Pay requests | <u>\$607,939.10</u> |
| Total | \$645,839.89 |

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 10:00 p.m.

Approved:

10/18/2017

Attest:

Mayor

City Clerk

*Warrant 21534 was voided due to a printing error

2017 Proposed Revenues and Expenses

REVENUES

001 - CURRENT EXPENSE

| | | |
|--------------------------------------|-----------|----------------|
| Cash | \$ | 17,811 |
| Taxes | \$ | 295,000 |
| License & Permits | \$ | 7,200 |
| Intergovernmental Revenue | \$ | 113,350 |
| charges for Services | \$ | 180,500 |
| Fines & Forfeitures | \$ | - |
| Misc. Revenue | \$ | 27,525 |
| Total current Expense Revenue | \$ | 641,386 |

EXPENDITURES

001 - CURRENT EXPENSE

| | | |
|---|-----------|----------------|
| Contingency Reserve | \$ | 25,000 |
| Legislative | \$ | 17,055 |
| Executive | \$ | 315,743 |
| Security | \$ | 80,600 |
| Fairgrounds | \$ | 55,479 |
| Parks | \$ | 38,769 |
| Pool | \$ | 26,800 |
| Library | \$ | 15,438 |
| Cemetery | \$ | 66,502 |
| Total Current Expense Expenditures | \$ | 641,386 |

002- CEM IMPRVMENT FUND

| | | |
|-------------------------------|-----------|----------------|
| cash | \$ | 106,350 |
| Perpetual care | \$ | 500 |
| TOTAL CEM IMPRMNT FUND | \$ | 106,850 |

002- CEM IMPRVMENT FUND

| | | |
|----------------------------------|-----------|----------------|
| Contingency Reserve | \$ | 94,850 |
| Capital Outlay | \$ | 10,000 |
| Transfer to Current Expense Fund | \$ | 2,000 |
| TOTAL CEM IMPRMNT FUND | \$ | 106,850 |

003- LIB IMPROVMENT FUND

| | | |
|-------------------------------|-----------|--------------|
| cash | \$ | 2,800 |
| Perpetual care | \$ | - |
| TOTAL LIB IMPRMNT FUND | \$ | 2,800 |

003- LIB IMPROVMENT FUND

| | | |
|-------------------------------|-----------|--------------|
| Contingency Reserve | \$ | 2,800 |
| Transfer to General Fund | \$ | 0 |
| TOTAL LIB IMPRMNT FUND | \$ | 2,800 |

FUND 102 - CITY STREET & ROAD FUND

| | | |
|----------------------------------|-----------|----------------|
| cash | \$ | 62,736 |
| Taxes | \$ | 81,000 |
| Intergovernmental Revenue | \$ | 27,000 |
| Misc. Revenue | \$ | 5,000 |
| Total city Street Revenue | \$ | 175,736 |

FUND 102 - CITY STREET & ROAD FUND

| | | |
|--|-----------|----------------|
| Contingency Reserve | \$ | - |
| Street Lighting | \$ | 25,000 |
| Street & Road Preservation/Maintenance | \$ | 150,736 |
| Total city Street Expenditures | \$ | 175,736 |

FUND 106 - PROMOTION FUND

| | | |
|--------------------------------|-----------|--------------|
| cash | \$ | 500 |
| Taxes | \$ | 1,000 |
| Misc. Revenue | \$ | - |
| Total Promotion Revenue | \$ | 1,500 |

FUND 106 - PROMOTION FUND

| | | |
|-------------------------------------|-----------|--------------|
| Tourism Promotion | \$ | 1,000 |
| Transfer to current Expense | \$ | 500 |
| Total Promotion Expenditures | \$ | 1,500 |

FUND 107 - MUNICIPAL CAP. IMP. FUND

| | | |
|---------------------------|-----------|---------------|
| cash | \$ | - |
| Taxes | \$ | 16,000 |
| Misc. Revenue | \$ | - |
| Total McIP Revenue | \$ | 16,000 |

FUND 107 - MUNICIPAL CAP. IMP. FUND

| | | |
|----------------------------------|-----------|---------------|
| Debt Service | \$ | - |
| Transfers out to current Expense | \$ | 10,000 |
| capital Outlay | \$ | 6,000 |
| Total MCIP Expenditures | \$ | 16,000 |

FUND 401 - WATER & SEWER DEPT.

| | | |
|----------------------------------|-----------|----------------|
| cash | \$ | 30,000 |
| Services | \$ | 658,000 |
| Misc. Revenue | \$ | 293,000 |
| Total Water Sewer Revenue | \$ | 981,000 |

FUND 401 - WATER & SEWER DEPT.

| | | |
|---------------------------------------|-----------|----------------|
| contingency Reserve | \$ | 34,056 |
| Water Expenses | \$ | 570,644 |
| Sewer Expenses | \$ | 376,300 |
| Total Water Sewer Expenditures | \$ | 981,000 |

TOTAL REVENUE \$ 1,925,272

TOTAL EXPENDITURES \$ 1,925,272

ORDINANCE 2017-1046

**AN ORDINANCE OF THE CITY OF WAITSBURG, WASHINGTON, AMENDING
CHAPTER 2 OF TITLE 7 AND CHAPTER 6A OF TITLE 12 OF THE WAITSBURG
MUNICIPAL CODE**

WHEREAS, the City staff regularly reviews the City Municipal Code to identify necessary changes, clarifications, updates, and amendments; and

WHEREAS, the City staff has determined that updates are needed to the City Municipal Code to amend and clarify various sections of the code associated with penalties for various infractions; and

WHEREAS, Section 46.09.360, of the Revised Code of Washington (RCW), authorizes the City to regulate the operation of motorcycles and wheeled all-terrain vehicles on properties under the City's jurisdiction.

NOW THEREFORE, the City Council of the City of Waitsburg ordains as follows:

Section I. Code Sections to be amended.

Waitsburg Municipal Code, Title 7, Chapter 2, subsection 010 is amended as follows:

"Chapter 2 - Miscellaneous Violations

7.02.010. Conditions Constituting Infractions. Each of the following acts, omissions or conditions, unless expressly permitted by law, is hereby declared to be and constitute a civil infraction:

.....

~~K. Spitting or expectorating on any walk, crosswalk, or upon the floor of any church, school house, City Hall, theater, opera house, hall, store, office, motel, or boardinghouse within the city of Waitsburg.~~

K. Riding any unauthorized motorcycle or wheeled all-terrain vehicle on the Fairgrounds Dike or the area between the Waitsburg City Cemetery, school athletic fields, and the City Fairgrounds facility along what is known as College Ave. For the purposes of this infraction, the phrase "wheeled all-terrain vehicle," shall have the same meaning as that defined in RCW 46.09.310, or as later amended. Authorization to drive in the areas described above may only be granted by the Mayor, City of Waitsburg City Administrator, or Waitsburg School District Superintendent."

Section II. Code Sections to be amended.

Waitsburg Municipal Code, Title 12, Chapter 6A, is amended as follows:

~~“12.06A.020. Violations and Penalties. A violation of any provision of this chapter shall be a civil infraction under the Model Traffic Ordinance as adopted by the City. A first offense and shall be punishable by a fine of \$50.00. A second offense shall be punishable by a fine of \$100.00. Third and subsequent offenses shall be punishable by fines, in the discretion of the court, up to \$300.00 per infraction.”~~

Section III. This Ordinance shall take effect immediately upon passage by the Council and publication as required by law.

Passed by the Waitsburg City Council this 18th day of October, 2017.

APPROVED

APPROVED AS TO FORM

Mayor Marty Dunn

City Attorney Jared Hawkins

ATTEST:

City Clerk Randy Hinchliffe

**APPLICATION FOR PAYMENT NO. 5
CITY OF WAITSBURG, WASHINGTON
MAIN STREET BRIDGE**

TO City of Waitsburg, WA (OWNER)
FROM Harry Johnson Plumbing and Excavation, Inc. (CONTRACTOR)

For Work accomplished through the date of : October 10, 2017

| | | | |
|----|--|-----------|------------------|
| 1. | Original Contract Price | \$ | 1,379,825.10 |
| 2. | Net Change by Change Orders, Minor Change Orders, and Written Amendments (+/-) | \$ | 50,831.66 |
| 3. | Current Contract Price (1 plus 2) | \$ | 1,430,656.76 |
| 4. | Total Work Completed and Materials On Hand to Date* | \$ | 1,017,646.35 |
| 5. | Retainage: 5% | \$ | (50,882.32) |
| 6. | Sales Tax: N/A | \$ | - |
| 7. | Liquidated Damages | (\$ | - |
| 8. | Less Previous Application for Payments | \$ | 874,717.58 |
| 9. | DUE THIS APPLICATION (4 minus 5, plus 6, minus 7 and 8) | \$ | 92,046.45 |

**Lines 3 and 4 will probably not match on the final Application for Payment because of the work being done on a unit price basis.*

Accompanying Documentation:

Contractor's Certification:

The undersigned Contractor certifies that (1) all previous progress payments received from Owner, if any, on account of Work done under the Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application; (2) title of all Work, materials, and equipment incorporated in said Work or otherwise listed in, or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 10/12/2017

Harry Johnson Plumbing and Excavation, Inc.
CONTRACTOR
By: Mark J. Johnson

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated 10/12/17

Anderson Perry & Associates, Inc.
ENGINEER
By: [Signature]

APPROVED by Owner:

City of Waitsburg, WA
OWNER

Dated _____

By: _____

Title: _____

**APPLICATION FOR PAYMENT NO. 5
CITY OF WAITSBURG, WASHINGTON
MAIN STREET BRIDGE**

Date: October 11, 2017

FROM: Harry Johnson Plumbing and Excavation, Inc.

TO: City of Waitsburg, WA

| | | |
|--|--|--------------------------|
| Number of Working Days | Contract Amount | Date of Estimate |
| Original: 85 days | Original Amount of Contract: \$ 1,379,825.10 | From: September 14, 2017 |
| Revised: 90 days | Change Orders: (+ or -) \$ 54,621.70 | To: October 10, 2017 |
| On Schedule: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Minor Change Orders: (+ or -) \$ (3,790.04) | |
| | Current Contract Amount \$ 1,430,656.76 | |

| Item No. | CONTRACT ITEMS Description | BID PRICES | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|----------|--|------------|------|-------------|----------|-------------|-------------|-----------|---------------|-------------|
| | | Qty. | Unit | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| 1 | Mobilization | All Req'd | LS | \$65,000.00 | 100% | \$65,000.00 | 0% | \$0.00 | 100% | \$65,000.00 |
| 2 | Removal of Structures and Obstructions | All Req'd | LS | 4,500.00 | 100% | 4,500.00 | 0% | 0.00 | 100% | 4,500.00 |
| 3 | Removal of Existing Main Street Bridge | All Req'd | LS | 60,000.00 | 90% | 54,000.00 | 10% | 6,000.00 | 100% | 60,000.00 |
| 4 | Roadway Excavation, Incl. Haul | 300 | CY | 12.00 | 0 | 0.00 | 300 | 3,600.00 | 300 | 3,600.00 |
| 5 | Common Borrow, Incl. Haul | 1,800 | CY | 16.00 | 0 | 0.00 | 1,800 | 28,800.00 | 1,800 | 28,800.00 |
| 6 | Embankment Compaction | 1,800 | CY | 1.50 | 0 | 0.00 | 1,800 | 2,700.00 | 1,800 | 2,700.00 |
| 7 | Catch Basin, Type 1 | 3 | EA | 1,175.00 | 3 | 3,525.00 | 0 | 0.00 | 3 | 3,525.00 |
| 8 | Manhole, 48-in. Diam., Type 1 | 1 | EA | 3,050.00 | 1 | 3,050.00 | 0 | 0.00 | 1 | 3,050.00 |
| 9 | Quarry Spalls | 24 | CY | 31.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 10 | Heavy Loose Riprap | 600 | CY | 52.00 | 600 | 31,200.00 | 0 | 0.00 | 600 | 31,200.00 |
| 11 | Construction Geotextile for Separation | 510 | SY | 1.80 | 510 | 918.00 | 0 | 0.00 | 510 | 918.00 |
| 12 | Solid Wall PVC Storm Sewer Pipe, 8-in. Diam. | 149 | LF | 26.00 | 149 | 3,874.00 | 0 | 0.00 | 149 | 3,874.00 |
| 13 | Ductile Iron Storm Sewer Pipe, 10-in. Diam. | 34 | LF | 93.50 | 34 | 3,179.00 | 0 | 0.00 | 34 | 3,179.00 |
| 14 | Ductile Iron Pipe for Water Main, 8-in. Diam. | 52 | LF | 58.50 | 52 | 3,042.00 | 0 | 0.00 | 52 | 3,042.00 |
| 15 | Ductile Iron Pipe for Water Main, 12-in. Diam. | 143 | LF | 106.50 | 0 | 0.00 | 156 | 16,614.00 | 156 | 16,614.00 |
| 16 | Hydrant Assembly | 1 | EA | 3,750.00 | 0.69 | 2,600.00 | 0 | 0.00 | 0.69 | 2,600.00 |
| 17 | Adjust Valve Box to Finished Grade | 6 | EA | 300.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 18 | Crushed Surfacing Base Course | 920 | CY | 40.00 | 0 | 0.00 | 645 | 25,800.00 | 645 | 25,800.00 |
| 19 | Crushed Surfacing Top Course | 111 | CY | 80.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 20 | HMA Cl. 1/2 In. PG 64-28 | 720 | TON | 109.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 21 | Structure Excavation, Class A, Incl. Haul | 502 | CY | 12.00 | 502 | 6,024.00 | 0 | 0.00 | 502 | 6,024.00 |
| 22 | Shoring or Extra Excavation, Class A | All Req'd | LS | 500.00 | 100% | 500.00 | 0% | 0.00 | 100% | 500.00 |
| 23 | Furnishing St. Piling | 589 | LF | 47.40 | 589 | 27,918.60 | 0 | 0.00 | 589 | 27,918.60 |
| 24 | Furnishing Steel Pile Tip or Shoe | 36 | EA | 200.00 | 36 | 7,200.00 | 0 | 0.00 | 36 | 7,200.00 |
| 25 | Driving St. Pile | 36 | EA | 900.00 | 36 | 32,400.00 | 0 | 0.00 | 36 | 32,400.00 |
| 26 | St. Reint Bar for Substructure | 22,975 | LB | 1.20 | 22,975 | 27,570.00 | 0 | 0.00 | 22,975 | 27,570.00 |
| 27 | Conc. Class 4000 for Substructure | 163 | CY | 725.00 | 163 | 118,175.00 | 0 | 0.00 | 163 | 118,175.00 |
| 28 | Superstructure [Main Street Bridge No. 1353] | All Req'd | LS | 563,123.00 | 83% | 467,392.09 | 0% | 0.00 | 83% | 467,392.09 |

APPLICATION FOR PAYMENT NO. 5
 CITY OF WAITSBURG, WASHINGTON
 MAIN STREET BRIDGE

Date: October 11, 2017

| Item No. | CONTRACT ITEMS Description | BID PRICES | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|-----------------|---|------------|------------|----------|------------|-------------|-----------|---------------|------------|
| | | Qty. | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| 29 | Bridge Conc. Sidewalk | 115 | 555.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 30 | Waterproof Membrane (Main Street Bridge No. 1353) | 525 | 10.75 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 31 | Gravel Backfill for Wall | 55 | 40.00 | 55 | 2,200.00 | 0 | 0.00 | 55 | 2,200.00 |
| 32 | Traffic Barrier | 294 | 285.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 33 | Bridge Approach Slab | All Req'd | 36,500.00 | 0% | 0.00 | 0% | 0.00 | 0% | 0.00 |
| 34 | EFC Lead | 10 | 250.00 | 4 | 1,000.00 | 0 | 0.00 | 4 | 1,000.00 |
| 35 | Erosion Control and Water Pollution Prevention | All Req'd | 1,500.00 | 50% | 750.00 | 0 | 0.00 | 75% | 1,125.00 |
| 36 | Inlet Protection | 5 | 50.00 | 3 | 150.00 | 0 | 0.00 | 3 | 150.00 |
| 37 | Silt Fence | 327 | 3.00 | 327 | 981.00 | 0 | 0.00 | 327 | 981.00 |
| 38 | Seeding, Fertilizing, and Mulching | 0.25 | 7,500.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 39 | Project Temporary Traffic Control | All Req'd | 4,850.00 | 50% | 2,425.00 | 0% | 0.00 | 50% | 2,425.00 |
| 40 | Paint Line | 1,095 | 2.25 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 41 | Painted Stop Line | 30 | 6.50 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 42 | Painted Crosswalk Line | 224 | 2.50 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 43 | Cement Conc. Traffic Curb and Gutter | 934 | 18.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 44 | Cement Conc. Pedestrian Curb | 18 | 40.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 45 | Permanent Signing | All Req'd | 1,450.00 | 0% | 0.00 | 0% | 0.00 | 0% | 0.00 |
| 46 | SPCC Plan | All Req'd | 350.00 | 100% | 350.00 | 0% | 0.00 | 100% | 350.00 |
| 47 | Illumination System | All Req'd | 37,250.00 | 0% | 0.00 | 25% | 9,312.50 | 25% | 9,312.50 |
| 48 | Utility Conduit, 6-in. Diam. | 157 | 23.50 | 0 | 0.00 | 157 | 3,689.50 | 157 | 3,689.50 |
| 49 | Cement Conc. Sidewalk | 232 | 64.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 50 | Cement Conc. Curb Ramp, Type Parallel A | 1 | 2,450.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 51 | Cement Conc. Curb Ramp, Type Parallel B | 3 | 1,750.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 52 | Cement Conc. Driveway Entrance, Type 1 | 77 | 70.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Total Bid Items | | | | \$ | 869,923.69 | \$ | 96,891.00 | \$ | 966,814.69 |

**APPLICATION FOR PAYMENT NO. 5
CITY OF WAITSBURG, WASHINGTON
MAIN STREET BRIDGE**

Date: October 11, 2017

| Change Orders: | Qty. | Unit | Unit Price | PREVIOUS | | THIS PERIOD | TOTAL TO DATE | | |
|---|-----------|------|--------------|----------|---------------|--------------|----------------|--------|----------------|
| | | | | Qty. | Amount | | Amount | Amount | |
| Change Order No. 1 | | | | | | | | | |
| 1-1 Install Pile Casings | All Req'd | LS | \$51,762.76 | 100% | \$51,762.76 | % | \$0.00 | 100% | \$51,762.76 |
| Change Order No. 2 | | | | | | | | | |
| 2-1 Remove Existing Columns | All Req'd | LS | 2,858.94 | 100% | 2,858.94 | % | 0.00 | 100% | 2,858.94 |
| Total All Change Orders | | | | | \$54,621.70 | | \$0.00 | | \$54,621.70 |
| Minor Change Orders: | | | | | | | | | |
| Minor Change Order No. 1 | | | | | | | | | |
| M1-1 Material Lab Charges for July 2017 - See Attachment A of Application for Payment No. 4 (paid by City of Waitsburg) | All Req'd | LS | (\$3,790.04) | 100% | (3,790.04) | % | 0.00 | 100% | (3,790.04) |
| Total All Minor Change Orders | | | | | \$(3,790.04) | | 0.00 | | \$(3,790.04) |
| Materials on Hand: | | | | | | | | | |
| | Qty. | Unit | Unit Price | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE |
| | | | | | Amount | Amount | Amount | Amount | Amount |
| | | | | | | | | | |
| Total Materials on Hand | | | | | \$0.00 | | \$0.00 | | \$0.00 |
| TOTAL WORK COMPLETED AND MATERIALS ON HAND | | | | | \$920,755.35 | | \$96,891.00 | | \$1,017,646.35 |
| SUMMARY | | | | | | | | | |
| | | | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE |
| | | | | | Amount | Amount | Amount | Amount | Amount |
| 1. Amount Earned | | | | | \$920,755.35 | \$96,891.00 | \$1,017,646.35 | | |
| 2. Amount Retained (5%) | | | | | \$(46,037.77) | \$(4,844.55) | \$(50,882.32) | | |
| 3. Sales Tax: N/A | | | | | 0.00 | 0.00 | 0.00 | | |
| 4. Liquidated Damages | | | | | 0.00 | 0.00 | 0.00 | | |
| Amount Due for Payment | | | | | \$874,717.58 | \$92,046.45 | \$966,764.03 | | |
| Amount Due for Payment this Estimate | | | | | | \$92,046.45 | | | |
| Estimated % Job Completed: | | | | | | 71% | | | |

**APPLICATION FOR PAYMENT NO. 2
CITY OF WAITSBURG, WASHINGTON
2017 SIDEWALK IMPROVEMENTS**

TO City of Waitsburg, Washington (OWNER)
FROM Moreno & Nelson Construction (CONTRACTOR)

For Work accomplished through the date of: October 13, 2017

| | | |
|----|--|---------------------|
| 1. | Original Contract Price | \$ 262,025.00 |
| 2. | Net Change by Change Orders and Written Amendments (+/-) | \$ - |
| 3. | Current Contract Price (1 plus 2) | \$ 262,025.00 |
| 4. | Total Work Completed and Materials On Hand to Date* | \$ 178,370.00 |
| 5. | Retainage: N/A | \$ - |
| 6. | Sales Tax: N/A | \$ - |
| 7. | Liquidated Damages | (\$ -) |
| 8. | Less Previous Application for Payments | \$ 127,690.00 |
| 9. | DUE THIS APPLICATION (4 minus 5, plus 6, minus 7 and 8) | \$ 50,680.00 |

**Lines 3 and 4 will probably not match on the final Application for Payment because of the work being done on a unit price basis.*

Accompanying Documentation:

Contractor's Certification:

The undersigned Contractor certifies that (1) all previous progress payments received from Owner, if any, on account of Work done under the Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application; (2) title of all Work, materials, and equipment incorporated in said Work or otherwise listed in, or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 10/16/17

Moreno & Nelson Construction
CONTRACTOR

By: 

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated 10/16/2017

Anderson Perry & Associates, Inc.
ENGINEER

By: 

APPROVED by Owner:

City of Waitsburg, Washington
OWNER

Dated _____

By: _____

Title: _____

**APPLICATION FOR PAYMENT NO. 2
CITY OF WAITSBURG, WASHINGTON
2017 SIDEWALK IMPROVEMENTS**

Date: October 16, 2017

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FROM: Moreno & Nelson Construction

TO: City of Waitsburg, Washington

| Date of Completion | | Contract Amount | | Date of Estimate | | | | | |
|--|--|--|------------|-------------------------|-----------------|------------------|--------|---------------|------------|
| Original: October 9, 2017 | | Original Amount of Contract: \$ 262,025.00 | | From: September 7, 2017 | | | | | |
| Revised: October 25, 2017 | | Change Orders: (+ or -) \$ 0 | | To: October 13, 2017 | | | | | |
| On Schedule: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | Current Contract Amount \$ 262,025.00 | | | | | | | |
| Item No. | CONTRACT ITEMS Description | BID PRICES | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
| | | Qty. | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| SCHEDULE A - ACADEMY STREET | | | | | | | | | |
| A1 | Mobilization | All Req'd | LS | 100% | \$5,000.00 | 0% | \$0.00 | 100% | \$5,000.00 |
| A2 | Removal of Existing Concrete Sidewalk and Driveway | 190 | SY | 190 | 2,470.00 | 0 | 0.00 | 190 | 2,470.00 |
| A3 | Removal of Existing Asphalt Pavement | 35 | SY | 35 | 665.00 | 0 | 0.00 | 35 | 665.00 |
| A4 | Earthwork | All Req'd | LS | 100% | 1,000.00 | 0 | 0.00 | 100% | 1,000.00 |
| A5 | Fence Removal | All Req'd | LS | 100% | 1,000.00 | 0 | 0.00 | 100% | 1,000.00 |
| A6 | Project Temporary Traffic Control | All Req'd | LS | 100% | 800.00 | 0 | 0.00 | 100% | 800.00 |
| A7 | Cement Concrete Sidewalk | 70 | SY | 70 | 3,990.00 | 0 | 0.00 | 70 | 3,990.00 |
| A8 | Cement Concrete Driveway | 120 | SY | 120 | 8,400.00 | 0 | 0.00 | 120 | 8,400.00 |
| A9 | Commercial Hot Mix Asphalt Restoration | 35 | SY | 35 | 2,100.00 | 0 | 0.00 | 35 | 2,100.00 |
| A10 | Sod Restoration | 30 | SY | 30 | 840.00 | 0 | 0.00 | 30 | 840.00 |
| A11 | Protect and Repair Existing Irrigation System | All Req'd | LS | 0 | 0.00 | 100% | 800.00 | 100% | 800.00 |
| A12 | Erosion/Water Pollution Control | All Req'd | LS | 100% | 500.00 | 0 | 0.00 | 100% | 500.00 |
| A13 | SPCC Plan | All Req'd | LS | 100% | 100.00 | 0 | 0.00 | 100% | 100.00 |
| Schedule A Total | | | | 26,865.00 | 800.00 | 27,665.00 | | | |
| SCHEDULE B - MAIN STREET | | | | | | | | | |
| B1 | Mobilization | All Req'd | LS | 100% | \$4,500.00 | 0% | \$0.00 | 100% | \$4,500.00 |
| B2 | Removal of Existing Concrete Sidewalk | 90 | SY | 90 | 2,520.00 | 0 | 0.00 | 90 | 2,520.00 |
| B3 | Earthwork | All Req'd | LS | 100% | 1,500.00 | 0% | 0.00 | 100% | 1,500.00 |
| B4 | Project Temporary Traffic Control | All Req'd | LS | 50% | 250.00 | 0 | 0.00 | 100% | 500.00 |
| B5 | Cement Concrete Sidewalk | 85 | SY | 85 | 4,845.00 | 0 | 0.00 | 85 | 4,845.00 |
| B6 | Cement Concrete Driveway | 25 | SY | 25 | 2,500.00 | 0 | 0.00 | 25 | 2,500.00 |
| B7 | Sod Restoration | 30 | SY | 0 | 0.00 | 30 | 840.00 | 30 | 840.00 |
| B8 | Gravel Surface Restoration | 5 | TON | 0 | 0.00 | 5 | 750.00 | 5 | 750.00 |
| B9 | Protect and Repair Existing Irrigation System | All Req'd | LS | 0% | 0.00 | 100% | 800.00 | 100% | 800.00 |
| B10 | Erosion/Water Pollution Control | All Req'd | LS | 50% | 100.00 | 0 | 0.00 | 50% | 100.00 |
| B11 | SPCC Plan | All Req'd | LS | 100% | 100.00 | 0 | 0.00 | 100% | 100.00 |
| Schedule B Total | | | | 16,315.00 | 2,640.00 | 18,955.00 | | | |

**APPLICATION FOR PAYMENT NO. 2
CITY OF WAITSBURG, WASHINGTON
2017 SIDEWALK IMPROVEMENTS**

Date: October 16, 2017

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| Item No. | CONTRACT ITEMS Description | BID PRICES | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|--|--|------------|------------|----------|---------------|-------------|------------------|---------------|------------------|
| | | Qty. | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| SCHEDULE C - EAST 8TH STREET | | | | | | | | | |
| C1 | Mobilization | All Req'd | LS | 0% | \$0.00 | 75% | \$1,875.00 | 75% | \$1,875.00 |
| C2 | Removal of Existing Concrete Sidewalk | 10 | SY | 0 | 0.00 | 10 | 500.00 | 10 | 500.00 |
| C3 | Removal of Existing Concrete Curb or Curb and Gutter | 50 | LF | 0 | 0.00 | 50 | 1,000.00 | 50 | 1,000.00 |
| C4 | Removal of Existing Asphalt Pavement | 10 | SY | 0 | 0.00 | 10 | 500.00 | 10 | 500.00 |
| C5 | Earthwork | All Req'd | LS | 0% | 0.00 | 100% | 4,300.00 | 100% | 4,300.00 |
| C6 | Project Temporary Traffic Control | All Req'd | LS | 0% | 0.00 | 50% | 250.00 | 50% | 250.00 |
| C7 | Cement Concrete Sidewalk | 195 | SY | 0 | 0.00 | 95 | 4,750.00 | 95 | 4,750.00 |
| C8 | Cement Concrete Traffic Curb and Gutter | 60 | LF | 0 | 0.00 | 30 | 1,200.00 | 30 | 1,200.00 |
| C9 | Cement Concrete Pedestrian Curb | 55 | LF | 0 | 0.00 | 55 | 1,100.00 | 55 | 1,100.00 |
| C10 | Detectable Warning Surface | 30 | SF | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| C11 | Commercial Hot Mix Asphalt Restoration | 10 | SY | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| C12 | Sod Restoration | 220 | SY | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| C13 | Protect and Repair Existing Irrigation System | All Req'd | LS | 0% | 0.00 | 100% | 1,500.00 | 100% | 1,500.00 |
| C14 | Erosion/Water Pollution Control | All Req'd | LS | 0% | 0.00 | 50% | 250.00 | 50% | 250.00 |
| C15 | SPCC Plan | All Req'd | LS | 0% | 0.00 | 50% | 50.00 | 50% | 50.00 |
| SCHEDULE C Total | | | | | 0.00 | | 17,275.00 | | 17,275.00 |
| SCHEDULE D - EAST 7TH STREET AND BUTTERCUP STREET | | | | | | | | | |
| D1 | Mobilization | All Req'd | LS | 0% | \$0.00 | 75% | \$4,500.00 | 75% | \$4,500.00 |
| D2 | Removal of Existing Concrete Sidewalk | 85 | SY | 0 | 0.00 | 85 | 1,275.00 | 85 | 1,275.00 |
| D3 | Removal of Existing Asphalt Pavement | 80 | SY | 0 | 0.00 | 40 | 600.00 | 40 | 600.00 |
| D4 | Earthwork | All Req'd | LS | 20% | 640.00 | 30% | 960.00 | 50% | 1,600.00 |
| D5 | Project Temporary Traffic Control | All Req'd | LS | 0% | 0.00 | 50% | 500.00 | 50% | 500.00 |
| D6 | Trim Existing Vegetation | All Req'd | LS | 0% | 0.00 | 50% | 250.00 | 50% | 250.00 |
| D7 | Cement Concrete Sidewalk | 450 | SY | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D8 | Cement Concrete Driveway | 200 | SY | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D9 | Cement Concrete Traffic Curb and Gutter | 25 | LF | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D10 | Cement Concrete Pedestrian Curb | 25 | LF | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D11 | Detectable Warning Surface | 50 | SF | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D12 | Commercial Hot Mix Asphalt Restoration | 85 | SY | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D13 | Sod Restoration | 80 | SY | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D14 | Gravel Surface Restoration | 170 | TON | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| D15 | Protect and Repair Existing Irrigation System | All Req'd | LS | 0% | 0.00 | 50% | 800.00 | 50% | 800.00 |
| D16 | Erosion/Water Pollution Control | All Req'd | LS | 0% | 0.00 | 50% | 400.00 | 50% | 400.00 |
| D17 | SPCC Plan | All Req'd | LS | 0% | 0.00 | 50% | 100.00 | 50% | 100.00 |
| Schedule D Total | | | | | 640.00 | | 9,385.00 | | 10,025.00 |

**APPLICATION FOR PAYMENT NO. 2
CITY OF WAITSBURG, WASHINGTON
2017 SIDEWALK IMPROVEMENTS**

Date: October 16, 2017

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| Item No. | CONTRACT ITEMS Description | BID PRICES | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|---|--|------------|------|-------------------------|----------|---------------------|-------------|---------------------|---------------|----------------------|
| | | Qty. | Unit | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| SCHEDULE E - ARNOLD LANE, WEST 4TH STREET, AND WEST 5TH ST | | | | | | | | | | |
| E1 | Mobilization | All Req'd | LS | \$18,000.00 | 100% | \$18,000.00 | 0 | \$0.00 | 100% | \$18,000.00 |
| E2 | Removal of Existing Concrete Sidewalk and Driveway | 40 | SY | 10.00 | 40 | 400.00 | 0 | 0.00 | 40 | 400.00 |
| E3 | Removal of Existing Asphalt Pavement | 220 | SY | 10.00 | 212 | 2,120.00 | 8 | 80.00 | 220 | 2,200.00 |
| E4 | Earthwork | All Req'd | LS | 4,500.00 | 80% | 3,600.00 | 0% | 0.00 | 80% | 3,600.00 |
| E5 | Project Temporary Traffic Control | All Req'd | LS | 1,500.00 | 50% | 750.00 | 0% | 0.00 | 50% | 750.00 |
| E6 | Trim Existing Vegetation | All Req'd | LS | 1,000.00 | 100% | 1,000.00 | 0% | 0.00 | 100% | 1,000.00 |
| E7 | Cement Concrete Sidewalk | 850 | SY | 50.00 | 850 | 42,500.00 | 0 | 0.00 | 850 | 42,500.00 |
| E8 | Cement Concrete Driveway | 250 | SY | 58.00 | 250 | 14,500.00 | 0 | 0.00 | 250 | 14,500.00 |
| E9 | Detectable Warning Surface | 40 | SF | 25.00 | 0 | 0.00 | 40 | 1,000.00 | 40 | 1,000.00 |
| E10 | Commercial Hot Mix Asphalt Restoration | 100 | SY | 60.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| E11 | Fence Removal | All Req'd | LS | 500.00 | 0% | 0.00 | 100% | 500.00 | 100% | 500.00 |
| E12 | Replace Water Meter Box | 1 | EA | 1,500.00 | 0 | 0.00 | 1 | 1,500.00 | 1 | 1,500.00 |
| E13 | Relocate Existing Mailbox | 1 | EA | 500.00 | 0 | 0.00 | 1 | 500.00 | 1 | 500.00 |
| E14 | Sod Restoration | 300 | SY | 15.00 | 0 | 0.00 | 200 | 3,000.00 | 200 | 3,000.00 |
| E15 | Gravel Surface Restoration | 300 | TON | 40.00 | 0 | 0.00 | 300 | 12,000.00 | 300 | 12,000.00 |
| E16 | Protect and Repair Existing Irrigation System | All Req'd | LS | 2,000.00 | 0% | 0.00 | 100% | 2,000.00 | 100% | 2,000.00 |
| E17 | Erosion/Water Pollution Control | All Req'd | LS | 1,000.00 | 50% | 500.00 | 0 | 0.00 | 50% | 500.00 |
| E18 | SPCC Plan | All Req'd | LS | 1,000.00 | 50% | 500.00 | 0 | 0.00 | 50% | 500.00 |
| | | | | Schedule E Total | | \$ 83,870.00 | | \$ 20,580.00 | | \$ 104,450.00 |

**APPLICATION FOR PAYMENT NO. 2
CITY OF WAITSBURG, WASHINGTON
2017 SIDEWALK IMPROVEMENTS**

Date: October 16, 2017

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| Change Orders: | Qty. | Unit | Unit Price | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|---|------|------|------------|----------|---------------|-------------|--------------|---------------|---------------|
| | | | | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| Total All Change Orders | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| Materials on Hand: | Qty. | Unit | Unit Price | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
| | | | | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| Total Materials on Hand | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| TOTAL WORK COMPLETED AND MATERIALS ON HAND | | | | | \$ 127,690.00 | | \$ 50,680.00 | | \$ 178,370.00 |
| SUMMARY | | | | | | | | | |
| | | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
| 1. Amount Earned | | | | | \$ 127,690.00 | | \$ 50,680.00 | | \$ 178,370.00 |
| 2. Amount Retained - N/A | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| 3. Sales Tax - N/A | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| 4. Liquidated Damages | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| Amount Due for Payment | | | | | \$ 127,690.00 | | \$ 50,680.00 | | \$ 178,370.00 |
| Amount Due for Payment this Estimate | | | | | | | | | |
| Estimated % Job Completed: | | | | | 68% | | | | |

Memo

To: City Council
From: City Administrator – Randy Hinchliffe
Date: 10/13/2017
Re: 3rd Quarter Budget

Mayor and City Council:

What follows is the update to the 2017 City Budget through the third quarter; ending on September 30, 2017.

Current Expense (General Fund):

The general fund has collected \$394,878 (70%) of its estimated budget through the end of September. Though it is slightly off track based on a straight-line percent, it's basically on track with historic trends. Expenditures have totaled \$408,112 (72.5%), which is slightly below the straight line percentage of 75% but higher than revenues due to higher than expected costs associated with legal fees and professional services the City hasn't been reimbursed for yet. Overall this fund is doing ok, but it will depend on November tax receipts to cover all costs associated with this year's remaining costs and bring the fund back into alignment. My expectation for this fund is that it will need a budget amendment prior to the year end to realign the revenues and expenditures in order to keep the fund from over expending its appropriation.

City Streets:

This fund has collected \$1,273,858 (63%) of planned revenue for this year. Expenditures (\$1,163,561/57%) are slightly below revenues due to uncompleted projects that have grant dollars tied to them. This fund may also need a budget amendment before year end to realign revenues and expenditures to account for additional grant dollars the City will receive but are not budgeted for.

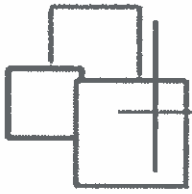
Water and Sewer:

Utility and associated revenue collections in this fund have amounted to \$502,597 (77%) which is slightly lower than collections from the previous year. Both direct water and sewer revenues are almost exactly on straight-line target for this year. Even with additional revenue, expenditures in this fund (\$551,130/84%) have continued to creep upward due to infrastructure improvement costs borne by the utility funds. This year has been especially hard on the utility fund related to all the unexpected repairs needed to various sections of the sewer distribution system that are/were failing. In addition our loaner handheld meter reading device has lost communication with our billing system, but will be able to be used for the final metering reading this year, but will have to be inputted manually into the billing system.

Budget:

Overall, the budget is slightly behind (4%) between revenues meeting expenditures through the third quarter. I have already begun to restrict departmental spending as I am concerned that revenues will not be sufficient to meet expenses through the end of the year; potentially leading to negative fund balances in one or more funds.

Let me know if you have any questions; otherwise, we can discuss these at the meeting on Wednesday night. Randy Hinchliffe - City Administrator



Vendor Detail Activity

| Reference | Period | Amount |
|---|--|-------------------|
| AAA Laboratory, Inc. | | |
| Invoice | | |
| <u>Invoice - 10/13/2017 10:33:59 AM</u> | 2017 - October - October Council Meeting | \$1,900.00 |
| | Inv#12974/13008 | |
| 401-000-000-535-50-49-00 | Intergovt. Services/tests | \$1,900.00 |
| Total Invoice | 1 | \$1,900.00 |
| Total AAA Laboratory, Inc. | 1 | \$1,900.00 |
| Adams, Jake | | |
| Invoice | | |
| <u>Invoice - 10/16/2017 10:26:08 AM</u> | 2017 - October - October Council Meeting | \$250.00 |
| | CDL Reimbursement | |
| 401-000-000-538-90-40-01 | Training | \$250.00 |
| Total Invoice | 1 | \$250.00 |
| Total Adams, Jake | 1 | \$250.00 |
| AG Link, Inc. | | |
| Invoice | | |
| <u>Invoice - 10/13/2017 10:43:16 AM</u> | 2017 - October - October Council Meeting | \$782.00 |
| | Sept. 2017 Fuel/Inv#75366;PO#3379 | |
| 001-000-020-514-23-32-00 | Fuel | \$0.00 |
| 001-000-060-575-40-32-00 | Fuel | \$67.71 |
| 001-000-060-575-40-48-00 | Repairs And Maintenance | \$13.51 |
| 001-000-070-576-80-32-00 | Fuel | \$48.98 |
| 001-000-070-576-80-48-00 | Repairs & Maintenance | \$13.51 |
| 001-000-100-536-50-32-00 | Fuel | \$199.12 |
| 001-000-100-536-50-48-00 | Repairs & Maintenance | \$13.51 |
| 102-000-000-542-80-32-00 | Fuel | \$113.16 |
| 102-000-000-542-90-48-00 | Repairs And Maint. | \$13.51 |
| 401-000-000-534-50-48-00 | Repairs/maintenance | \$0.00 |
| 401-000-000-534-80-32-00 | Fuel | \$150.99 |
| 401-000-000-535-50-48-00 | Repairs/maintenance | \$0.00 |
| 401-000-000-535-80-32-00 | Fuel | \$148.00 |
| Total Invoice | 1 | \$782.00 |
| Total AG Link, Inc. | 1 | \$782.00 |
| Anderson Perry & Assoc. | | |
| Invoice | | |
| <u>Invoice - 10/13/2017 10:31:16 AM</u> | 2017 - October - October Council Meeting | \$35,016.25 |
| | Inv#60176/60260/60261/60259 | |
| 001-000-020-514-23-41-00 | Professional Services | \$0.00 |
| 102-000-000-541-10-41-00 | Street Engineering | \$8,644.97 |
| 102-000-000-541-30-63-01 | Sidewalk Const/preservation | \$0.00 |

| | | |
|--|---|----------------------|
| 102-000-000-595-30-64-00 | Capital Outlay Main Street Bridge | \$26,371.28 |
| 401-000-000-534-10-41-00 | Professional Services | \$0.00 |
| 401-000-000-535-10-41-00 | Professional Services | \$0.00 |
| 401-000-000-594-63-34-00 | Capital Outlay - Waterline Construction | \$0.00 |
| Total Invoice | | 1 \$35,016.25 |
| Total Anderson Perry & Assoc. | | 1 \$35,016.25 |

Basin Disposal, Inc.

| | | |
|---|---|----------------------|
| Invoice | | |
| <u>Invoice - 10/13/2017 10:33:43 AM</u> | 2017 - October - October Council Meeting Inv#2397184 | \$23,869.79 |
| 001-000-020-537-60-47-00 | Solid Waste Collection | \$23,869.79 |
| Total Invoice | | 1 \$23,869.79 |
| Total Basin Disposal, Inc. | | 1 \$23,869.79 |

Carpenter, J. R.

| | | |
|---|--|------------------|
| Invoice | | |
| <u>Invoice - 10/13/2017 10:37:13 AM</u> | 2017 - October - October Council Meeting Invoice for Mowing 704 W. 2nd-Newman | \$75.00 |
| 001-000-020-518-90-49-00 | Misc. Active | \$75.00 |
| Total Invoice | | 1 \$75.00 |
| Total Carpenter, J. R. | | 1 \$75.00 |

Centurylink (c)

| | | |
|---|--|-------------------|
| Invoice | | |
| <u>Invoice - 10/13/2017 10:34:36 AM</u> | 2017 - October - October Council Meeting Setp. 2017 City Phones | \$500.40 |
| 001-000-020-513-10-42-01 | Communications- Telephone | \$311.05 |
| 001-000-090-572-20-42-00 | Communications | \$65.80 |
| 401-000-000-534-80-42-01 | Communications-Telephone | \$49.51 |
| 401-000-000-535-80-42-01 | Communications-Telephone | \$74.04 |
| Total Invoice | | 1 \$500.40 |
| Total Centurylink (c) | | 1 \$500.40 |

City Lumber & Coal Yard

| | | |
|--|---|------------------|
| Invoice | | |
| <u>Invoice - 10/13/2017 10:35:08 AM</u> | 2017 - October - October Council Meeting Inv#25968/PO#3371 | \$40.23 |
| 001-000-060-575-40-31-00 | Operating Supplies | \$0.00 |
| 001-000-060-575-40-48-00 | Repairs And Maintenance | \$0.00 |
| 001-000-070-576-80-31-00 | Operating Supplies | \$0.00 |
| 001-000-070-576-80-48-00 | Repairs & Maintenance | \$40.23 |
| 001-000-080-576-20-48-00 | Repairs & Maintenance | \$0.00 |
| 001-000-100-536-50-31-00 | Operating Supplies | \$0.00 |
| 102-000-000-544-70-31-00 | Overhead Costs - Supplies | \$0.00 |
| 401-000-000-534-80-31-00 | Office & Operating Supplies | \$0.00 |
| 401-000-000-535-50-48-00 | Repairs/maintenance | \$0.00 |
| 401-000-000-535-80-31-00 | Office & Operating Supplies | \$0.00 |
| Total Invoice | | 1 \$40.23 |
| Total City Lumber & Coal Yard | | 1 \$40.23 |

Crown Paper & Janitorial

| | | |
|---|--|----------|
| Invoice | | |
| <u>Invoice - 10/13/2017 10:41:57 AM</u> | 2017 - October - October Council Meeting | \$197.57 |

| | | | |
|---|--|----------|-----------------|
| 001-000-060-575-40-31-00 | Operating Supplies | | \$197.57 |
| Total Invoice | | 1 | \$197.57 |
| Total Crown Paper & Janitorial | | 1 | \$197.57 |
| Dayton Tractor & Machine | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:39:06 AM</u> | | | |
| | 2017 - October - October Council Meeting | | \$172.16 |
| | Inv#51577/PO#3382 | | |
| 001-000-060-575-40-31-00 | Operating Supplies | | \$0.00 |
| 001-000-060-575-40-48-00 | Repairs And Maintenance | | \$0.00 |
| 001-000-070-576-80-31-00 | Operating Supplies | | \$0.00 |
| 001-000-070-576-80-48-00 | Repairs & Maintenance | | \$0.00 |
| 001-000-100-536-50-31-00 | Operating Supplies | | \$0.00 |
| 001-000-100-536-50-48-00 | Repairs & Maintenance | | \$0.00 |
| 102-000-000-542-90-48-00 | Repairs And Maint. | | \$0.00 |
| 102-000-000-544-70-31-00 | Overhead Costs - Supplies | | \$0.00 |
| 401-000-000-534-50-48-00 | Repairs/maintenance | | \$0.00 |
| 401-000-000-534-80-31-00 | Office & Operating Supplies | | \$0.00 |
| 401-000-000-535-50-48-00 | Repairs/maintenance | | \$172.16 |
| 401-000-000-535-80-31-00 | Office & Operating Supplies | | \$0.00 |
| Total Invoice | | 1 | \$172.16 |
| Total Dayton Tractor & Machine | | 1 | \$172.16 |
| Hawkins Law | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:38:45 AM</u> | | | |
| | 2017 - October - October Council Meeting | | \$668.50 |
| | Inv#15975 | | |
| 001-000-010-511-20-41-00 | Legal Services | | \$668.50 |
| 102-000-000-515-10-41-00 | Legal Services | | \$0.00 |
| 401-000-000-534-60-41-01 | Legal Services | | \$0.00 |
| Total Invoice | | 1 | \$668.50 |
| Total Hawkins Law | | 1 | \$668.50 |
| Hinchliffe, Randy | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:16:47 AM</u> | | | |
| | 2017 - October - October Council Meeting | | \$958.96 |
| | Travel | | |
| 001-000-020-514-40-43-00 | Travel | | \$958.96 |
| 401-000-000-538-90-40-00 | Travel | | \$0.00 |
| Total Invoice | | 1 | \$958.96 |
| Total Hinchliffe, Randy | | 1 | \$958.96 |
| Inland Cellular | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:19:53 AM</u> | | | |
| | 2017 - October - October Council Meeting | | \$47.54 |
| | Sept. 2017 City Cell Phone | | |
| 001-000-080-576-20-42-00 | Communications-Emergency Phone | | \$0.00 |
| 401-000-000-534-80-42-01 | Communications-Telephone | | \$23.77 |
| 401-000-000-535-80-42-01 | Communications-Telephone | | \$23.77 |
| Total Invoice | | 1 | \$47.54 |
| Total Inland Cellular | | 1 | \$47.54 |
| Napa of Walla Walla | | | |

Invoice

Invoice - 10/13/2017 10:45:28 AM

| | | |
|--------------------------|--|---------|
| | 2017 - October - October Council Meeting Inv#812198/PO#3377 | \$35.31 |
| 001-000-060-575-40-31-00 | Operating Suppies | \$0.00 |
| 001-000-060-575-40-48-00 | Repairs And Maintenance | \$2.48 |
| 001-000-070-576-80-31-00 | Operating Supplies | \$0.00 |
| 001-000-070-576-80-48-00 | Repairs & Maintenance | \$1.76 |
| 001-000-100-536-50-31-00 | Operating Supplies | \$0.00 |
| 001-000-100-536-50-48-00 | Repairs & Maintenance | \$2.83 |
| 102-000-000-542-90-48-00 | Repairs And Maint. | \$4.94 |
| 102-000-000-544-70-31-00 | Overhead Costs - Supplies | \$0.00 |
| 401-000-000-534-50-48-00 | Repairs/maintenance | \$12.00 |
| 401-000-000-534-80-31-00 | Office & Operating Supplies | \$0.00 |
| 401-000-000-535-50-48-00 | Repairs/maintenance | \$11.30 |
| 401-000-000-535-80-31-00 | Office & Operating Supplies | \$0.00 |

Total Invoice

1 \$35.31

Total Napa of Walla Walla

1 \$35.31

One Call Concepts, Inc.

Invoice

Invoice - 10/13/2017 10:36:26 AM

| | | |
|--------------------------|---|--------|
| | 2017 - October - October Council Meeting Inv#7099105 | \$8.56 |
| 401-000-000-534-80-42-01 | Communications-Telephone | \$4.28 |
| 401-000-000-535-80-42-01 | Communications-Telephone | \$4.28 |

Total Invoice

1 \$8.56

Total One Call Concepts, Inc.

1 \$8.56

Petty Cash

Invoice

Invoice - 10/13/2017 10:20:28 AM

| | | |
|--------------------------|---|----------|
| | 2017 - October - October Council Meeting Oct. 2017 Travel/Postage/Supplies | \$457.57 |
| 001-000-020-513-10-42-00 | Communications-Postage | \$51.20 |
| 001-000-020-514-40-43-00 | Travel | \$119.70 |
| 102-000-000-544-70-49-00 | Miscellaneous | \$81.85 |
| 401-000-000-534-80-42-00 | Communications-Postage | \$92.17 |
| 401-000-000-535-80-42-00 | Communications-Postage | \$112.65 |
| 401-000-000-538-90-40-00 | Travel | \$0.00 |

Total Invoice

1 \$457.57

Total Petty Cash

1 \$457.57

Quality Business Systems, Inc.

Invoice

Invoice - 10/13/2017 10:19:27 AM

| | | |
|--------------------------|---|---------|
| | 2017 - October - October Council Meeting Inv#1381255 | \$15.91 |
| 001-000-020-514-89-48-00 | Repairs And Maintenance | \$3.18 |
| 401-000-000-534-50-48-00 | Repairs/maintenance | \$7.00 |
| 401-000-000-535-50-48-00 | Repairs/maintenance | \$5.73 |

Total Invoice

1 \$15.91

Total Quality Business Systems, Inc.

1 \$15.91

Summit Contracting, Inc.

Invoice

Invoice - 10/16/2017 10:22:30 AM

| | | |
|--|--|------------|
| | 2017 - October - October Council Meeting Inv#1997 | \$5,410.00 |
|--|--|------------|

| | | | |
|---|--|----------|-------------------|
| 401-000-000-535-50-48-00 | Repairs/maintenance | | \$5,410.00 |
| Total Invoice | | 1 | \$5,410.00 |
| Total Summit Contracting, Inc. | | 1 | \$5,410.00 |
| Timken Motor & Crane Svc. | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:41:14 AM</u> | 2017 - October - October Council Meeting | | \$77.98 |
| | Inv#31536/PO#3372 | | |
| 401-000-000-535-80-31-00 | Office & Operating Supplies | | \$77.98 |
| Total Invoice | | 1 | \$77.98 |
| Total Timken Motor & Crane Svc. | | 1 | \$77.98 |
| Touchet Valley Publishing, LLC | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:32:23 AM</u> | 2017 - October - October Council Meeting | | \$177.75 |
| | Inv#5705/5686 | | |
| 001-000-010-511-30-44-00 | Advertising | | \$177.75 |
| Total Invoice | | 1 | \$177.75 |
| Total Touchet Valley Publishing, LLC | | 1 | \$177.75 |
| Usa Bluebook | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:32:52 AM</u> | 2017 - October - October Council Meeting | | \$80.77 |
| | Inv#378238/PO#3381 | | |
| 001-000-080-576-20-31-00 | Office & Operating Supplies | | \$0.00 |
| 401-000-000-534-80-31-00 | Office & Operating Supplies | | \$80.77 |
| Total Invoice | | 1 | \$80.77 |
| Total Usa Bluebook | | 1 | \$80.77 |
| VISA - City of Waitsburg EFT | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:22:58 AM</u> | 2017 - October - October Council Meeting | | \$2,126.15 |
| | PO#3378 | | |
| 001-000-010-514-40-40-00 | Misc. | | \$0.00 |
| 001-000-020-513-10-42-00 | Communications-Postage | | \$0.00 |
| 001-000-020-514-23-31-00 | Office & Operating Supplies | | \$310.24 |
| 001-000-020-514-40-41-00 | Training | | \$132.22 |
| 001-000-020-514-40-43-00 | Travel | | \$59.46 |
| 001-000-060-575-40-31-00 | Operating Supplies | | \$74.96 |
| 001-000-060-575-40-48-00 | Repairs And Maintenance | | \$33.35 |
| 001-000-060-594-63-75-00 | Capital Outlay-Fairgrounds | | \$0.00 |
| 001-000-070-576-80-31-00 | Operating Supplies | | \$299.03 |
| 001-000-080-576-20-31-00 | Office & Operating Supplies | | \$0.00 |
| 001-000-080-576-20-48-00 | Repairs & Maintenance | | \$0.00 |
| 001-000-090-572-20-31-00 | Office & Operating Supplies | | \$23.48 |
| 001-000-100-536-50-31-00 | Operating Supplies | | \$12.53 |
| 001-000-100-536-50-48-00 | Repairs & Maintenance | | \$0.00 |
| 102-000-000-542-90-48-00 | Repairs And Maint. | | \$604.71 |
| 102-000-000-544-70-31-00 | Overhead Costs - Supplies | | \$64.28 |
| 102-000-000-544-70-49-00 | Miscellaneous | | \$0.00 |
| 401-000-000-534-80-31-00 | Office & Operating Supplies | | \$60.56 |
| 401-000-000-534-80-42-00 | Communications-Postage | | \$22.00 |
| 401-000-000-535-80-31-00 | Office & Operating Supplies | | \$383.18 |

| | | | |
|---|--|----------|--------------------|
| 401-000-000-535-80-42-00 | Communications-Postage | | \$46.15 |
| 401-000-000-538-90-40-00 | Travel | | \$0.00 |
| Total Invoice | | 1 | \$2,126.15 |
| Total VISA - City of Waitsburg EFT | | 1 | \$2,126.15 |
| WA St. Dept. Natural Resources | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:40:35 AM</u> | | | |
| | 2017 - October - October Council Meeting Ref#0009122674 | | \$270.07 |
| 401-000-000-534-90-49-00 | Miscellaneous | | \$270.07 |
| Total Invoice | | 1 | \$270.07 |
| Total WA St. Dept. Natural Resources | | 1 | \$270.07 |
| WA St. Dept. of Ecology | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:42:29 AM</u> | | | |
| | 2017 - October - October Council Meeting Permit #2018-WA0045551 | | \$619.92 |
| 401-000-000-535-50-49-00 | Intergovt. Services/tests | | \$619.92 |
| Total Invoice | | 1 | \$619.92 |
| Total WA St. Dept. of Ecology | | 1 | \$619.92 |
| WA St. Dept. of Revenue - EFT | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:17:30 AM</u> | | | |
| | 2017 - October - October Council Meeting Sept. 2017 Excise Tax | | \$3,363.36 |
| 001-000-020-518-90-53-00 | Excise Tax | | \$681.06 |
| 001-000-060-575-40-53-00 | FG Excise Tax | | \$20.50 |
| 001-000-080-576-10-53-00 | Qrtly Excise Tax | | \$0.00 |
| 001-000-100-536-10-53-00 | Qtrly Excise Tax | | \$91.83 |
| 401-000-000-534-10-53-00 | Qtr. Excise Tax | | \$2,007.42 |
| 401-000-000-535-10-53-00 | Quater Excise Tax | | \$562.55 |
| Total Invoice | | 1 | \$3,363.36 |
| Total WA St. Dept. of Revenue - EFT | | 1 | \$3,363.36 |
| WA St. Penitentiary | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:18:59 AM</u> | | | |
| | 2017 - October - October Council Meeting Inv#WSP1708.623 | | \$800.00 |
| 001-000-060-575-40-48-00 | Repairs And Maintenance | | \$400.00 |
| 001-000-070-576-80-48-00 | Repairs & Maintenance | | \$400.00 |
| 001-000-100-536-50-48-00 | Repairs & Maintenance | | \$0.00 |
| 102-000-000-542-90-48-00 | Repairs And Maint. | | \$0.00 |
| 401-000-000-535-50-48-00 | Repairs/maintenance | | \$0.00 |
| Total Invoice | | 1 | \$800.00 |
| Total WA St. Penitentiary | | 1 | \$800.00 |
| Walla Walla Co. Sheriff's Office | | | |
| Invoice | | | |
| <u>Invoice - 10/13/2017 10:38:27 AM</u> | | | |
| | 2017 - October - October Council Meeting Inv#2017-20 | | \$20,000.00 |
| 001-000-040-521-20-51-00 | Contract For Law Enforcement | | \$20,000.00 |
| Total Invoice | | 1 | \$20,000.00 |
| Total Walla Walla Co. Sheriff's Office | | 1 | \$20,000.00 |
| Walla Walla Regional Water Testing | | | |

Services

Invoice

Invoice - 10/13/2017 10:33:26 AM

2017 - October - October Council Meeting
Inv#6399

\$60.00

401-000-000-534-50-49-00

Intergovt. Srvc./tests

\$60.00

Total Invoice

1

\$60.00

Total Walla Walla Regional Water Testing Services

1

\$60.00

Widner Electric

Invoice

Invoice - 10/13/2017 10:45:01 AM

2017 - October - October Council Meeting
Inv#646323/PO#3375

\$1,419.58

401-000-000-535-50-48-00

Repairs/maintenance

\$1,419.58

Total Invoice

1

\$1,419.58

Total Widner Electric

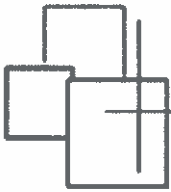
1

\$1,419.58

Grand Total

29

\$99,401.33



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2017 - October - October Council Meeting

| Fund Number | Description | Amount |
|-------------|----------------------|--------------------|
| 001 | Current Expense Fund | \$49,440.80 |
| 102 | City Street Fund | \$35,898.70 |
| 401 | Water & Sewer Fund | \$14,061.83 |
| | Count: 3 | \$99,401.33 |