



**WAITSBURG CITY COUNCIL**

**REGULAR MEETING**

**May 17, 2017**

**7:00 P.M.**

**Lions Club Community Building – Fairground Facility**

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**AGENDA**

- |  |            |  |        |
|--|------------|--|--------|
| <b>I. Meeting Call to Order</b>              | Mayor      |  |        |
| a. Pledge of Allegiance                      |            |  |        |
| <b>II. Roll Call</b>                         | City Clerk |  |        |
| a. Agenda Approval                           | Discussion |  | Action |
| <b>III. Approval of Minutes</b>              |            |  |        |
| a. April 19, 2017                            | Discussion |  | Action |
| <b>IV. Public Comment</b>                    |            |  |        |
| <b>V. New Business</b>                       |            |  |        |
| a. Mayor Pro Tem Selection                   | Discussion |  | Action |
| b. Resolution 2017-673 Pool Items            | Discussion |  | Action |
| c. Academy St. Sidewalk Cost share agreement | Discussion |  | Action |
| d. Planning Commission member appointment    | Discussion |  | Action |
| <b>VI. Unfinished Business</b>               |            |  |        |
| a. Infrastructure financing options          | Discussion |  | Action |
| <b>VII. Mayor's Report</b>                   |            |  |        |
| <b>VIII. Council Reports</b>                 |            |  |        |
| <b>IX. City Clerk Report</b>                 |            |  |        |
| <b>X. Approval of Bills</b>                  |            |  |        |
| <b>XI. Adjournment of Meeting</b>            |            |  |        |



Memo

To: Mayor and City Council  
From: City Administrator – Randy Hinchliffe  
Date: 5/11/2017  
Re: Agenda Items

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Mayor and City Council Members: Here is the agenda item summary for the May regular meeting.

**New Business**

- a. **Mayor Pro Tem Selection.** Selection of Mayor Pro Tem for the 2017-2018 term.
- b. **Resolution 2017-673.** Resolution approving various items for this year's pool season. Only change from last year to this year is an increase in wages due to the approval of a minimum wage increase by voters last fall and the closing of the pool on Saturdays due to no funding or sponsor to cover the cost of the pool on those days.
- c. **Sidewalk agreement.** Agreement with Waitsburg School District related to funding for the Academy St Sidewalk replacement.
- d. **Planning Commission Member Appointment.** Appointment of Matt Spring to the Planning Commission.

**Unfinished Business**

- a. **Infrastructure Financing.** Continuation of the discussion from the previous meeting related to financing of infrastructure improvements. See enclosed memo.

Let me know if you have any questions prior to the meeting on Wednesday.

Randy Hinchliffe  
City Administrator



## Waitsburg City Council Meeting – April 19, 2017

Mayor Dunn called the meeting to order at 7:00 p.m.

### Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Kevin House, KC Kuykendall, Kate Hockersmith, Karen Gregutt, Karl Newell and student representative Timber Frohreich

**Others:** On file at City Hall

### Agenda Approval

With no changes to the agenda, the agenda was approved and passed unanimously.

### Approval of Minutes – March 15, 2017 Regular Meeting

With no corrections, the minutes were approved and passed unanimously.

### Public Comment

Terry Hofer thanked the City Council for them allowing him to use RV stalls last year and informed them that he would not be doing it again this year.

Joy Smith expressed her gratitude to Terry Hofer and Karl Newell for their efforts related to the RV stalls

Jimmie Daves approached the City Council in regards to a letter he received from the City about trees along the right of way abutting his property. Matter referred to the City Attorney

### New Business

#### a. Ordinance 2017-1041.

Ordinance amending the 2017 City budget to account for changes in revenues and expenditures. After a short discussion related to the reason for the amendment, Council member Newell moved to approve with Council Member House seconding. Motion to approve the amendment was approved and passed unanimously.

#### b. Resolution 2017-671

Resolution awarding the Main Street Bridge Project Harry Johnson Plumbing and Excavation. With a short discussion related to total costs and available grant dollars, Council member Newell moved to approve the Resolution with Council member House seconding. Motion to approve was approved and passed unanimously.

#### c. Construction Administration Agreement

Construction administration agreement with Anderson Perry for construction oversight of the Main Street Bridge Project. Council member Hockersmith noticed one error in the number of sidewalks to be installed as a part of the project; which was noted and passed onto the engineer. With no more discussion, Council member House moved to approved the CA agreement with Anderson Perry. Council member Gregutt seconded and motion to approve was approved and passed unanimously.

#### d. Infrastructure replacement financing

Discussion related to the possibility of using the recent utility rate increase as leverage for a larger municipal loan for various water and sewer projects. Council discussed staff's proposal as well as talked to a representative of Banner Bank about funding options. Current council



members wanted to wait and let the incoming council members weigh in on the item due to the large dollar amount involved. With no more discussion, Council Member Gregutt moved to table with council member Hockersmith seconding. Motion to table was approved and passed unanimously.

**e. Phillips/Lieberman Road and Waterline Easement**

Agreement for a road and waterline easement. Staff presented the agreement with background on the need and payment structure. With no objections, Council member Kuykendall moved to approve with Council Member Gregutt seconding. Motion to approve was approved and passed unanimously.

**f. Ordinance 2017-1042**

Ordinance approving a text amendment to the City development code that was recommended for approval by the City Planning Commission. Staff briefed the Council on the items related to the text amendment and purpose behind it and its impact to other items on the Council agenda. With no more discussion, Council Member House moved to approve with Council Member Newell seconding. Motion to approve was approved and passed unanimously.

**g. Resolution 2017-672**

Resolution approving a site specific rezone of 503 W. 2<sup>nd</sup> Street. Staff presented the background information related to the rezone, the change to structure of the rezone and inclusion of a condition use permit associated with the rezone. With no more discussion Council Member House moved to approve with Council Member Newell seconding. Motion to approve was approved with three votes. Council Member Kuykendall and Gregutt abstained due to their involvement on the City Planning Commission.

**h. 2017 City Election Certification**

Certification of the City of Waitsburg Annual Election held on April 17, 2017. Results were as follows:

Mayor:

Marty Dunn – 239 Votes

Council:

Kevin House – 256 Votes      Terry Jacoy – 215 Votes      Kate Hockersmith – 189 Votes

K.C. Kuykendall – 167 Votes      Jim Romine – 162 Votes

With no discussion related to the election results, Council Member Dunn moved to approve with Council Member House seconding. Motion to certify was approved and passed unanimously.

**i. Oaths of Office**

Newly reelected Mayor and Council member in attendance read their respective oaths of office.

**Mayor's Report**

Mayor Dunn thanked the out-going council members for their hard work while on City Council.

**Council Reports**

Council member Hockersmith commented that there would be a blue grass event on April 21 at 4pm at the plaza theater.

Council member Gregutt thanked the current council and staff for their support during her term on City Council.

**City Clerk Report**

City Clerk Randy Hinchliffe updated the City Council on various matters related to the day to day operations of the City; specifically an update on the budget for the first quarter.





**Approval of Bills**

With one question related to the City's obligations, Council Member Newell moved to approve with Council Member Gregutt seconding. Motion to approve the bills was approved and passed unanimously.

March Payroll Clearing (Warrants 21051 - 21063)	\$35,752.64
-Includes direct deposit run on 3/15/2017 for \$8,424.14	
-Includes direct deposit run on 3/29/2017 for \$8,390.18	
April Payroll Clearing (Warrants 21064-61072)	\$18,377.10
-Includes direct deposit run on 4/13/2017 for \$8,564.67	
Claims Clearing Vouchers (Warrants 21073 - 21110)	<u>\$46,356.97</u>
-Warrants 21057 voided due to printing error	
<b>Total</b>	<b>\$100,486.71</b>

**Adjournment of Meeting**

There being no further business, the meeting was then adjourned at 8:43 p.m.

**Approved:**

5/17/2017

**Attest:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



**1.02.170. Mayor Pro-Tem Selection Process.**

**(1) The Mayor Pro-Tem shall be nominated and elected from the ranks of the sitting Council Members.**

**(2) The Pro-Tem shall be elected at the first Regular City Council meeting in May each year, by a majority vote of the City Council.**

**(3) The Mayor shall then conduct the election for the Mayor Pro-Tem.**



**RESOLUTION # 2017 – 673**

**A Resolution of the Council of the City of Waitsburg establishing: hourly wage rates for staff of the swimming pool, swimming pool pass and rental rates, and hours of operation for the 2017 summer pool season.**

**BE IT RESOLVED** by the Council of the City of Waitsburg, that:

**Section 1:**

Swimming pool and seasonal staff hired by the City are temporary employees and are not eligible for benefits for health insurance coverage, retirement benefits, vacation pay, or similar benefits awarded to full-time employees and will be compensated at an hourly rate as follows:

<b><u>Position</u></b>	<b><u>Wage*</u></b>
Lifeguard	\$11.00/hour
Office Manager/Lifeguard	\$12.00/hour

\*Returning pool staff is eligible for a \$.25 per hour wage increase per year.

**Section 2:**

Swimming pool pass and rental rates are as follows:

<b><u>Type</u></b>	<b><u>Rate</u></b>
Day/Night Pass	\$2.00/Day
Family Pass*	\$80/Season
Individual Pass	\$40/Season
Swimming Lessons (if applicable)	\$35/Session
Swimming Pool Rental	\$60/Hour

\*Family passes are limited to a family of five (5). Additional members can be added at \$10.00/person.

Lessons for the 2017 Season will be held four days a week (Tuesday – Friday) from 11:00 a.m. to 1:00 p.m. for two weeks. Due to the limited staffing available to teach swimming lessons, class sizes will be limited to 10 swimmers per class. Depending on demand, a second swimming lesson session of two weeks can be added by the City. The City intends to provide this service free of charge to Waitsburg youth through a local citizen established endowment. Depending on the number of children participating, and the amount of money available from the endowment, the City may only be able to provide one session free of charge. If funds from the endowment will not cover a second session, swimming lessons will still be offered, but at the rate listed above.

Swimming pool rental must be approved by City Hall in advance to determine availability of staff and length of rental. All rentals will have a maximum allowable rental length of four hours. Those renting the pool must comply with the requirements and rules established by the City of Waitsburg.



**Section 3:**

Although subject to change, 2017 pool season open swim schedules are listed below, and do not include hours when swimming lessons are being taught. The times when the pool is closed may be available for rental at the hourly rate specified in Section 2.

Monday – Friday	1 p.m. – 5 p.m.	6 p.m. – 8 p.m.
Saturday	Closed	Closed
Sunday	Closed	Closed

Lap swim is to be held two days a week from 5:00-6:00 p.m.

Use of the pool for any other activity during other hours will be subject to an hourly rental as set forth in section 2.

**Section 4:**

The City of Waitsburg hereby approves the following pool heat temperatures. The average pool temperature should not exceed 75 degrees nor drop below 70 degrees. The solar blanket must be on the pool whenever the pool is not in use.

**PASSED, ADOPTED AND APPROVED** this 17<sup>th</sup> day of May 2017.

APPROVED:

APPROVED AS TO FORM:

\_\_\_\_\_  
Mayor Marty Dunn

\_\_\_\_\_  
City Attorney Jared N. Hawkns

ATTEST:

\_\_\_\_\_  
City Clerk Randy Hinchliffe





**REIMBURSEMENT AGREEMENT  
SCHOOL DISTRICT SIDEWALK PROJECT**

**THIS AGREEMENT** (“Agreement”) is made this \_\_\_\_ day of May, 2017, by and between the City of Waitsburg, a municipal corporation (“the City”), and the Waitsburg School District (“the District”).

**RECITALS**

WHEREAS the City provides municipal services to residents in and around the City;

WHEREAS the City is in the process of carrying out a number of street renovations within the City for the purpose of bringing sidewalks and driveways into compliance with the requirements of the Americans with Disabilities Act (“ADA”);

WHEREAS the City believes it to be beneficial to the City and its constituents for the City to hire a contractor or contactors to complete a number of similar street improvement projects and then request reimbursement from benefiting landowners as appropriate for projects benefitting specific properties;

WHEREAS the City desires to install a sidewalk from Main Street to Coppei along Academy Street;

WHEREAS the District is willing to help pay for the costs of improving the sidewalk, but desires the City’s assistance in completing the work; and

PURSUANT to the powers accorded to the District and the City by RCW Chapter 39.34, the District and the City possess the authority and desire to contract with one another:

**NOW THEREFORE**, in consideration of the mutual promises and covenants set forth in this Agreement, it is agreed as follows:

**AGREEMENT**

1. **INITIAL COSTS:** The City will initially bear the expense to install the sidewalk.
2. **REIMBURSEMENT OF COST:** The District agrees reimburse the City for \$2200 of the costs of the sidewalk.



3. **PAYMENT:** The City will bill the District when the City is billed by the contractor, whether that is at the completion of the project or at partial stages of completion of the work. The City will bill the District via written invoices mailed to the District at the address provided below in paragraph 8(d). Payment in full of each invoice is due within thirty (30) days of the District's receipt of the invoice.
4. **MAINTENANCE AND REPAIR:** The District shall be responsible for all maintenance and repair of the sidewalk once installed.
5. **EFFECTIVE DATE & TERM:** This Agreement is effective on the date indicated above and will remain in force until the parties' obligations contained herein are fulfilled.
6. **RELATIONSHIP OF PARTIES:** The parties understand and agree that they are independent contracting entities and that nothing in this Agreement shall be construed or interpreted to mean that a party is a partner or agent of, or is engaged in a joint venture with, the other party to this Agreement.
7. **INDEMNIFICATION:** The District and the City shall hold each other, their officers, agents, employees, and volunteers harmless from and against any and all claims, demands, damages, judgments, losses, liability and expense, including but not limited to those for personal injury, death or property damage, suffered or incurred by any person, by reason of or in the course of performing this Agreement which are caused by or arise out of their own act or omission or that of their officers, employees, agents and volunteers.
8. **GENERAL CONDITIONS:**
  - a. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties and both parties acknowledge that there are no other agreements, written or oral that have not been fully set forth in the text of this Agreement. If any part of this Agreement is determined to be invalid, the rest of the Agreement shall remain binding.
  - b. **ASSIGNABILITY:** Neither party shall assign nor transfer any interest in this Agreement (by assignment or novation) without prior written consent of the other party, which consent shall not be unreasonably withheld.
  - c. **AMENDMENTS:** The parties agree that this Agreement cannot be modified, or extended without the written concurrence of both parties, formally adopted and approved by their appropriate officials.
  - d. **NOTICES:** Any notices required to be given by the parties shall be in writing and delivered to the parties at the following addresses:



City of Waitsburg	Waitsburg School District
PO Box 35	P.O. Box 217
Waitsburg, WA 99361	Waitsburg, WA 99361

- e. **DISPUTES:** The laws of Washington State shall govern this Agreement. Venue for any action under this Agreement shall be in Walla Walla County, Washington. In the event of any dispute or litigation involving this Agreement, the substantially prevailing party shall be entitled to recover all costs of suit, including reasonable attorney's fees, as well as costs and reasonable attorney's fees on appeal.
  
- f. **WAIVER:** The failure of either party to insist upon strict performance of any of the covenants or conditions of this Agreement in any one or more instances shall not be construed as a waiver or relinquishment for the future of any such covenants or conditions, but the same shall be and remain in full force and effect.

IN WITNESS THEREOF, the parties have signed below this \_\_\_\_ day of May, 2017.

CITY OF WAITSBURG

WAITSBURG SCHOOL DISTRICT

\_\_\_\_\_  
Marty Dunn, Mayor

\_\_\_\_\_  
\_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
Randy Hinchliffe, City Clerk

REVIEWED AS TO FORM:

REVIEWED AS TO FORM:

\_\_\_\_\_  
Jared Hawkins, City Attorney

\_\_\_\_\_



To: Waitsburg City Council

Name: Matt Spring

Address: 300 Willow St

City: Waitsburg

Phone No: 509 306 8528

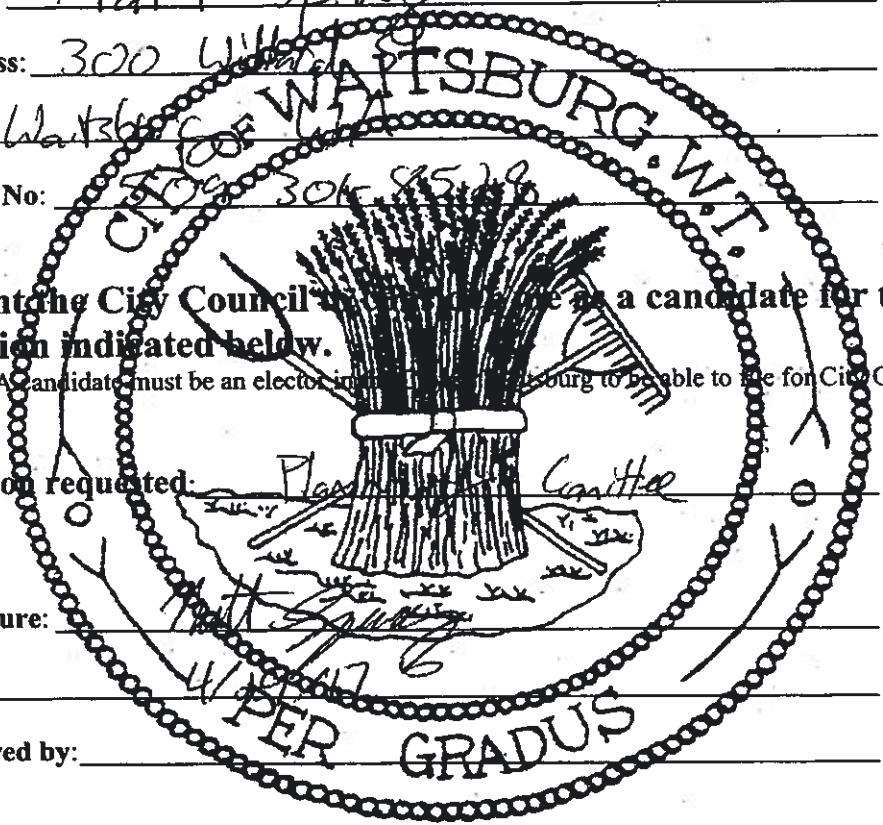
I want the City Council to nominate me as a candidate for the  
position indicated below.  
(Note: A candidate must be an elector in Waitsburg to be able to file for City Office.)

Position requested: Planning Committee

Signature: Matt Spring

Date: 4/17/06

Received by: \_\_\_\_\_







Memo

To: Mayor and City Council  
From: City Administrator – Randy Hinchliffe  
Date: 05/10/17  
Re: Unfinished business item a.

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At the prior meeting I presented three financing options related to doing some sort of large scale infrastructure work whereby the City would borrow up to \$2 Million and use the proceeds to pay off other debt as a means to free up enough money to cover annual debt service on the new loan then moved through the various priority projects related to the City water and sewer systems.

Willing lenders are Community Bank at 3.74% with a \$10,000 loan fee and a onetime adjustment at 10 years and Banner Bank at different interest rates between 2.75 – 3.22% depending on the financing option we choose with rate adjustment at 10 years then every 5 years after that. With the addition of bond council and other costs, the lower interest rate actually ends up costing more than a slightly higher interest rate when you factor in total lifetime cost.

There was discussion about holding off until this meeting to see where the Public Works Trust Fund lands related to the state budget and to allow new Council members to voice their opinion on the matter but it doesn't appear to be settled yet at the state.

Things to remember about borrowing from the State and or Feds:

State and Federal Lenders don't offer a line of credit and only fund on project specific projects like water meter replacements or waterline or sewerline improvement projects.

Projects are ranked based on their health impacts to the overall systems; meaning that if you don't have some sort of health crisis your project will receive less points and therefore fall farther down the list and go unfunded. It's rare to see proactive systems rewarded with funding for projects when it's well known that if you let your system go into disrepair the state will step in and provide funding once the health impact is documented (i.e. water boil order, above permit levels at WWTP, etc.)

All State and Federal lenders have application periods which tend to be in the fall and in the unlikely event we are selected for funding, the City would most likely not see any money until next year; which would delay the water meter replacement project currently planned for later this year and push back other projects for year 2 and beyond should the City Council authorize some amount of debt service.

State and Federal lenders typically require successful applicants go through the environmental, historical and LEED certification processes; which adds additional cost to those projects.

I've enclosed some of the various construction funding agencies out there for you to review and get a sense of what funding is available and their limitations. Public Works Trust Fund is still in limbo at the state level and my guess should it be funded, it will fund the backlog of projects long before they do a new call for projects sometime next year.

I've also enclosed the list of water and sewer projects that need to be addressed in the near future and costs associated with them for you to get a sense of what the known infrastructure deficiencies are at the moment.

If you should have any questions regarding any of the agenda items or would like further information, please feel to contact me during regular business hours prior to the meeting on Wednesday.

Randy Hinchliffe- City Administrator





1288 SE Commercial Drive, College Place, WA 99324  
Ph: 509.593.5287 Fax: 509.525.9864

April 12, 2017

City of Waitsburg  
Attn: Randy Hinchliffe, City Administrator  
PO Box 35, 147 Main Street  
Waitsburg, WA 99361

RE: Infrastructure Loan Proposal

Mr. Hinchliffe:

On behalf of Community Bank, please consider this letter a Loan Proposal from Community Bank in response to your very brief and ambiguous request for financing ("We are looking for funding in the range of 1.5 to 2 million but need a 20 year note. Is Community Bank doing any fixed rates beyond 5 years? If so, any interest in funding this amount to the City?").

**This is NOT a commitment to lend, but a proposal for your consideration.** Any new loan will be subject to the normal credit approval process of Community Bank. This proposal is presented with only a long-term financing option as no construction phase was requested:

**Obligor:** City of Waitsburg

**Loan Amount:** Up to **\$2,000,000**

**Long-Term Financing**

**Tax-Exempt Interest Rate:** FHLB of Des Moines 10-year fixed advance rate, plus 75 basis points. As of April 12, 2017, this rate is **3.74%**. This rate will adjust once at the 10 year mark.

**Term:** 20 years

**Payment Terms:** Monthly principal & interest payments of approximately **\$15,518** (based on \$2,000,000 loan amount and 3.74% interest rate). Semi-annual or Annual principal & interest payment options would also be available.

**Collateral:** Unsecured

**Loan Origination Fees:** **\$10,000**

**Prepayment Penalty:** Waived

Documentation qualifying this as a Tax-Exempt transaction will be required to qualify for the proposed rate structure. If the above terms are agreeable, please sign this proposal and return the original to me in person or at the address listed above. I also recommend keeping a signed copy for your records. If this proposal is not accepted by **May 10, 2017**, this proposal will be considered null and void.





**Banner Bank Term Sheet**  
**City of Waitsburg, Washington**  
**April 18, 2017**  
***Proposal for Discussion Purposes Only***

Subject Credit Proposal

- **Borrowing Entity:** The City of Waitsburg, Washington (the “City”).
- **\$700,000 Utility Revenue Bond:** 20-year, tax-exempt and bank-qualified, direct private placement with Banner Bank where Bond will remain for the 20-year term.
- The City will use this Bond to fund renovations and upgrades to the City’s water system.

Proposed Structure

- 12-month non-revolving construction Line of Credit (“LOC”) with monthly draws and quarterly interest payments. At the end of 12 months the LOC balance is converted into an amortizing 19-year term Utilities Revenue Bond with monthly payments of principal and interest.
- At the end of 12-months, subject to the sole discretion and approval of Banner Bank, City may exercise an option to extend the non-revolving LOC by 12 months and/or increase the amount of the LOC. In such case the LOC balance at the end of the second 12-month period is converted to an amortizing 18-year term Utilities Revenue Bond with monthly payments of principal and interest.
- The amount of the initial 12-month LOC and the amount of a subsequent 12-month LOC, if any, are subject to prior approval by the Banner Bank. The City must demonstrate to the sole satisfaction of the Bank that the fees, assessments and other charges generated by the City’s Water System (and if necessary the City’s Sewer System) will be adequate to pay the debt service of the term Utility Revenue Bond.

Interest Rate Options

- 12-month LOC: 3-month LIBOR + 0.80% (80 basis points) adjustable every 3 months. As of April 17, 2017 this interest rate is 1.96%.
- 19-year Amortizing Utility Revenue Bond:
  - Option A: 5-year adjustable interest rates fixed every 5 years based upon the then published FHLB (Federal Home Loan Bank of Des Moines) 5-year Fixed-Rate Advance Rate as the “Index” + 0.52% (52 basis points) with initial 5-year



fixed interest rate locked in at the conversion of the LOC to a term Bond. As of April 17, 2017 this interest rate is 2.75%.

- **Option B:** Initial 10-year fixed interest rate based upon the then published FHLB 10-year Fixed-Rate Advance Rate as the "Index" + 0.28% (28 basis points) with initial 10-year fixed interest rate locked in at the conversion of the LOC to a Terms Bond. As of April 17, 2017 this 10-year interest rate is 3.22%. Subsequent 5-year adjustable interest rates fixed or reset every 5 years based upon the then published FHLB 5-year Fixed-Rate Advance Rate as the "Index" + 0.52% (52 basis points). As of April 17, 2017 this interest rate is 2.75%.

#### Security and Rate Covenant

- The City's irrevocable pledge and covenant of the City's net utility revenue to pay the principal of and interest on the Bond as the same shall become due. This pledge and covenant shall constitute a lien and charge upon the new revenue and upon assessments prior and superior to any other liens and charges whatsoever, except for the operation and maintenance of the Water System of the City.
- The City shall irrevocably pledge and covenant in the Bond Ordinance to establish, maintain, revise as necessary and collect such assessments and fees, rates or tolls and charges levied and collected in an amount sufficient, together with other revenues of the City available for such purpose to (a) pay the operation and maintenance of the Water System; (b) pay the principal of and interest on the Bond as the same shall become due; and (c) maintain a minimum debt service coverage ratio on all indebtedness to be repaid by the City from net revenues and assessments of at least 1.10 to 1.00.

#### Other conditions to the purchase and delivery of the bond

- Any change (whether material or not) in the amount to be financed or a material change in the financial condition or prospects of the City may constitute a re-pricing event and the Bank may, at its option and in its sole discretion, terminate this Term Sheet and/or the Interest Rate may be adjusted.
- This Term Sheet proposal includes only a brief description of the principal terms of the proposed transaction and does not purport to summarize all of the conditions, covenants, representations, warranties and other provisions that would be contained in definitive documentation for the transaction contemplated hereby. The Bank will not be responsible or liable for any damages, consequential or otherwise, that may be





City of Waitsburg  
April 18, 2017

incurred or alleged by any person or entity, including the District as a result of this Term Sheet.

- This term sheet proposal is for discussion purposes only and does not constitute a commitment on the part of Banner Bank to grant credit on these (or any other) terms. If approved by the Bank, such credit terms and conditions may be different from those described in this Term Sheet and will be included in a bond ordinance and such other documents that will be executed at closing. The contents of this Term Sheet are confidential and are not to be shared with outside third parties with the exception of City's accountants, attorneys and financial advisors unless required to do so by a public record request pursuant to the Washington Public Records Act.
- Conditions Precedent: Credit approval and customary due diligence for a transaction of this nature.

**Banner Bank Contacts:**

Casey Waddell  
Assistant Vice President  
Relationship Manager  
(509) 526-8722 Direct  
(509) 301-3736 Mobile  
[casey.waddell@bannerbank.com](mailto:casey.waddell@bannerbank.com)

Darwin Parker  
Vice President  
Public Finance/Government Banking  
(509) 735-0889 Direct  
(509) 308-2790 Mobile  
[dparker@bannerbank.com](mailto:dparker@bannerbank.com)

**ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.**



<b>CONSTRUCTION AND DESIGN/CONSTRUCTION Programs</b>	<b>Eligible Projects</b>	<b>Eligible Applicants</b>	<b>Funding Available</b>	<b>How To Apply</b>
<b>CDBG-GP</b> Community Development Block Grant – General Purpose Grants	<ul style="list-style-type: none"> <li>Final design and construction of wastewater, drinking water, side connections, stormwater, streets, and community facility projects.</li> <li>Infrastructure in support of economic development or affordable housing.</li> <li>Planning activities including comprehensive plans, non-routine infrastructure plans, feasibility studies, community action plans, and low-income housing assessments.</li> </ul>	<p>Projects must principally benefit low- to moderate-income people in non-entitlement cities and counties.</p> <ul style="list-style-type: none"> <li>Cities or towns with fewer than 50,000 people</li> <li>Counties with fewer than 200,000 people</li> </ul>	<p>Maximum grant amounts:</p> <ul style="list-style-type: none"> <li>\$750,000 for construction projects and acquisition projects.</li> <li>\$500,000 for local housing rehabilitation programs.</li> <li>\$250,000 for local microenterprise assistance programs.</li> <li>\$24,000 for planning-only activities.</li> </ul>	<p>Pending HUD CDBG funding, 2017 applications will be due in June 2017.</p> <p><b>Contact:</b> Phyllis Cole            360-725-4001  <a href="mailto:phyllis.cole@commerce.wa.gov">phyllis.cole@commerce.wa.gov</a></p> <p>Visit <a href="http://www.commerce.wa.gov/cdbg">www.commerce.wa.gov/cdbg</a> for information and forms.</p>
<b>RD</b> U.S. Dept. of Agriculture Rural Development - Rural Utilities Service - Water and Waste Disposal Direct Loans and Grants	<p>Pre-construction and construction associated with building, repairing, or improving drinking water, solid waste facilities and wastewater facilities.</p>	<ul style="list-style-type: none"> <li>Cities or towns with fewer than 10,000 population.</li> <li>Counties, special purpose districts, non-profit corporations or tribes unable to get funds from other sources at reasonable rates and terms.</li> </ul>	<p>Loans; Grants in some cases</p> <ul style="list-style-type: none"> <li>Interest rates vary (currently 2.0-3.375%)</li> <li>Up to 40-year loan term.</li> <li>No pre-payment penalty.</li> </ul>	<p>Applications accepted year-round on a fund-available basis.</p> <p><b>Contact:</b> Janice Roderick            360-704-7739  <a href="mailto:janice.roderick@wa.usda.gov">janice.roderick@wa.usda.gov</a>  <a href="http://www.rurdev.usda.gov/wa">http://www.rurdev.usda.gov/wa</a></p>

CONSTRUCTION AND DESIGN/CONSTRUCTION Programs	Eligible Projects	Eligible Applicants	Funding Available	How To Apply
<p><b>DWSRF</b> Drinking Water State Revolving Fund Construction Loan Program</p>	<p>Drinking water system infrastructure projects aimed at increasing public health protection. The program now includes dedicated funding for subsidy.</p> <p>There is a limited amount of principal forgiveness for communities with high affordability index numbers and water system restructuring/ consolidation projects.</p>	<p>Community and not-for-profit non-community water systems, but not federal or state-owned systems; both privately- and publicly-owned systems are eligible.</p>	<p>Loan</p> <ul style="list-style-type: none"> <li>• 1 percent loan fee (water systems receiving subsidy are not subject to loan fees).</li> <li>• \$3 million per jurisdiction per year. (2017 limit)</li> <li>• \$6 million for jointly-owned projects. (2017 limit)</li> <li>• 1.0 - 1.5% interest rate.</li> <li>• Loan repayment period: 20 years or life of the project, whichever is less.</li> <li>• No local match required.</li> <li>• \$35 million expected to be available this cycle.</li> </ul>	<p>Applications will be available October 2 through November 30, 2017. The Fall 2017 application cycle will close on November 30, 2017.</p> <p><b>Contact:</b> Karen Klocke 360-236-3116 <a href="mailto:karen.klocke@doh.wa.gov">karen.klocke@doh.wa.gov</a></p> <p>For information and forms visit: <a href="http://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/WaterSystemAssistance/DrinkingWater/StateRevolvingFundDWSRF">http://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/WaterSystemAssistance/DrinkingWater/StateRevolvingFundDWSRF</a></p>
<p><b>ECOLOG: INTEGRATED WATER QUALITY FUNDING PROGRAM</b> State Water Pollution Control Revolving Fund (SRF) Centennial Clean Water Fund Stormwater Financial Assistance Program (SFAP)</p>	<p>Construction projects associated with publicly-owned wastewater and stormwater facilities.</p> <p>The integrated program also funds planning and implementation of nonpoint source pollution control activities.</p>	<p>Counties, cities, towns, conservation districts, or other political subdivision, municipal or quasi-municipal corporations, and tribes.</p> <p><b>Hardship Assistance</b> Jurisdictions listed above with a population of 25,000 or less.</p>	<p>Loan interest rates (SFY 2019) will be determined in August 2017 for the upcoming funding cycle.</p> <p><b>Hardship assistance</b> for the construction of wastewater treatment facilities may be available in the form of a reduced interest rate, grant subsidy, or loan forgiveness. Hardship assistance is based on impact to residential ratepayers and the community MHI. Hardship funding is only available for the portion of a facility serving existing residential need.</p> <p><u>Stormwater grant</u> maximum award per jurisdiction: \$5 million, with a required 25% match.</p>	<p>Applications will be due in October 2017.</p> <p>SERP review and the cost effectiveness analysis must be complete at the time of application.</p> <p><b>Contact:</b> David Dunn 360-407-6503 <a href="mailto:david.dunn@ecy.wa.gov">david.dunn@ecy.wa.gov</a> <a href="http://www.ecy.wa.gov/programs/wqg/funding/funding.html">http://www.ecy.wa.gov/programs/wqg/funding/funding.html</a></p>

CONSTRUCTION AND DESIGN/CONSTRUCTION Programs	Eligible Projects	Eligible Applicants	Funding Available	How To Apply
<b>RCAC RURAL COMMUNITY ASSISTANCE CORPORATION</b> Construction Loans	Water, wastewater, solid waste and stormwater facilities that primarily serve low-income rural communities. Can include pre-development costs.	Non-profit organizations, public agencies, tribes, and low-income rural communities with a 50,000 population or less, or 10,000 rural Development financing as the takeout.	<ul style="list-style-type: none"> <li>Maximum \$3 million with commitment letter for permanent financing</li> <li>Security in permanent loan letter of conditions</li> <li>Term matches construction period.</li> <li>5% interest rate</li> <li>1% loan fee</li> </ul>	Applications accepted anytime. <b>Contact:</b> Chuck Miller 360-253-7683 <a href="mailto:cmiller@rcac.org">cmiller@rcac.org</a> Applications available online at <a href="http://www.rcac.org/lending/enviromental-loans/">http://www.rcac.org/lending/enviromental-loans/</a>
<b>RCAC RURAL COMMUNITY ASSISTANCE CORPORATION</b> Intermediate Term Loan	Water, wastewater, solid waste and stormwater facilities that primarily serve low-income rural communities.	Non-profit organizations, public agencies, tribes, and low-income rural communities with a 50,000 population or less.	<ul style="list-style-type: none"> <li>For smaller capital needs, normally not to exceed \$100,000.</li> <li>Typically up to a 20-year term</li> <li>5% interest rate</li> <li>1% loan fee</li> </ul>	Applications accepted anytime. <b>Contact:</b> Chuck Miller 360-253-7683 <a href="mailto:cmiller@rcac.org">cmiller@rcac.org</a> Applications available online at <a href="http://www.rcac.org/lending/enviromental-loans/">http://www.rcac.org/lending/enviromental-loans/</a>
<b>RURAL WATER REVOLVING LOAN FUND</b>	Short-term costs incurred for replacement equipment, small scale extension of services, or other small capital projects that are not a part of regular operations and maintenance for drinking water and wastewater projects.	Public entities, including municipalities, counties, special purpose districts, Native American Tribes, and corporations not operated for profit, including cooperatives, with up to 10,000 population and rural areas with no population limits.	<ul style="list-style-type: none"> <li>Loan amounts may not exceed \$100,000 or 75% of the total project cost, whichever is less. Applicants will be given credit for documented project costs prior to receiving the RLF loan. Interest rates at the lower of the poverty or market interest rate as published by USDA RD RUS, with a minimum of 3% at the time of closing.</li> <li>Maximum repayment period is 10 years. Additional ranking points for a shorter repayment period. The repayment period cannot exceed the useful life of the facilities or financed item.</li> </ul>	Applications accepted anytime. <b>Contact:</b> Tracey Hunter Evergreen Rural Water of WA 360-462-9287 <a href="mailto:thunter@erwow.org">thunter@erwow.org</a> Download application online: <a href="http://nrwa.org/initiatives/revolving-loan-fund/">http://nrwa.org/initiatives/revolving-loan-fund/</a>

CONSTRUCTION AND DESIGN/CONSTRUCTION Programs	Eligible Projects	Eligible Applicants	Funding Available	How To Apply
<p><b>CERB</b> Community Economic Revitalization Board - Construction Program</p>	<p>Public facility projects required by private sector expansion and job creation.</p> <p>Projects must support significant job creation or significant private investment in the state.</p> <ul style="list-style-type: none"> <li>Bridges, roads and railroad spurs, domestic and industrial water, sanitary and storm sewers.</li> <li>Electricity, natural gas and telecommunications</li> <li>General purpose industrial buildings, port facilities.</li> <li>Acquisition, construction, repair, reconstruction, replacement, rehabilitation</li> </ul>	<ul style="list-style-type: none"> <li>Counties, cities, towns, port districts, special districts</li> <li>Federally-recognized tribes</li> <li>Municipal and quasi-municipal corporations with economic development purposes.</li> </ul>	<p>Loans; grants in unique cases</p> <ul style="list-style-type: none"> <li>Projects without a committed private partner allowed for in rural areas.</li> <li>\$2 million maximum per project, per policy.</li> <li>Interest rates: 1-3%* Based on Debt Service Coverage Ratio (DSCR), Distressed County, and length of loan term. (*Projects within a fire-stricken county receive 25% interest rate reduction on the determined interest.)</li> <li>20-year maximum loan term</li> <li>Match for committed private partners: 20% (of total project cost).</li> <li>Match for prospective partners: 50% (of total project cost).</li> <li>Applicants must demonstrate gap in public project funding and need for CERB assistance. CERB is authority for funding approvals.</li> </ul>	<p>Applications accepted year-round. The Board meets six times a year.</p> <p><b>Contact:</b> Janaea Eddy 360-725-3151 <a href="mailto:janea.eddy@commerce.wa.gov">janea.eddy@commerce.wa.gov</a></p>
<p><b>PWB</b> Public Works Board - Construction Program</p>	<p>New construction, replacement, and repair of existing infrastructure for stormwater, solid waste, recycling, road or bridge projects.</p>	<ul style="list-style-type: none"> <li>Counties, cities, special purpose districts, and quasi-municipal organizations.</li> <li>No school districts, port districts, or tribes per statute.</li> </ul>	<p>The PWB loan list currently under funding consideration by the legislature is in HB 1392/SB 5265.</p> <p><b>These applications were due on August 18, 2016.</b></p> <p>Upon legislative appropriation, funds will be available July 2017.</p>	<p>Please visit: <a href="http://www.pwb.wa.gov">http://www.pwb.wa.gov</a></p> <p><b>Contact:</b> Isaac Huang 360-725-3162 <a href="mailto:Isaac.Huang@commerce.wa.gov">Isaac.Huang@commerce.wa.gov</a></p>

Table VII-4

## PRIORITIES FOR IMPROVEMENT TO EXISTING WATER SYSTEM

Priority	Description	Location	Existing Length, ft	Proposed Size	Proposed Length, ft	Estimated Cost Including 8
1	4-inch AC Segment	7th Street - Completed in 2011	1,068	8-inch	1,068	\$119,000
2	4-inch AC pipe	Fourth Street, between Aronld and Main - Completed in 2009	1,740	8-inch	1,740	\$189,000
3	Flood Way 4-inch Cast Iron Mains	Jay and Bruce Streets, between First and Second Streets - Completed in 2015	947	8-inch	947	\$103,000
4	Not Installed	First St., between Jay and Bruce Streets - Completed in 2015	298	8-inch	298	\$32,000
5	4-inch AC/2-Inch Galv. Pipe	Preston Ave., East and North of Taggart Road to Dewitt Road	1,294	8 inch	4,300	\$300,000
6	4-inch PVC Segment	Alley adjacent to West St. between Fourth and Third	316	8 inch	316	\$38,000
7	2-inch and 4-inch PVC pipes	Third St. West of Jay St.	779	8 inch	779	\$86,000
8	2-inch Galv. Pipe	Fifth St., West of Orchard St. extend to 6-inch AC Main in	360	8 inch	547	\$59,000
9	2-inch Galv. Pipe	Bruce St., between Third and Second Streets	435	8 inch	435	\$49,000
10	4-inch AC and 2-inch PVC Pipe	Warren St., between Second St. and Wheatland Drive, and	550	8 inch	550	\$59,000
11	1 1/4-inch and 2-inch Galv. Pipe	Harmon St., between Preson Ave. and E. Second St. and	937	8 inch	937	\$103,000
12	2-inch PVC Pipe	Eighth St., West of Caroline St. to Walnut St. and South to	643	8 inch	643	\$70,000
13	2-inch Galv. Pipe	Lincoln St., between Willard St. and Sixth St.	515	8 inch	515	\$59,000
14	2-inch PVC Pipe	Jay St., between Third and Second streets	438	8 inch	438	\$49,000
15	2-inch PVC Pipe	Lincoln St., between Seventh and Eighth Streets and West on	691	8 inch	691	\$76,000
16	2-inch Galv. Pipe	West St., North of Fourth St. - connect to Second St. and	590	8 inch	750	\$81,000
17	2-inch Galv. Pipe	Alley East of Warren St., North of Second St.	149	8 inch	149	\$16,000
18	2-inch Galv. Pipe	Sixth St., East of Coppei Ave.	115	8 inch	115	\$16,000
19	Radio Read Meter Installation	Various	n/a	n/a	n/a	\$275,000
20	Reservior Dechlorination	North Main Street	n/a	n/a	n/a	\$150,000

Totals for items 5 to 20

\$1,486,000







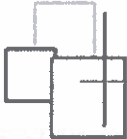
### Sewer System Deficiencies

Item No.	Limiting Factor	Engineer Opinion	Cost
1	Influent Lift Station	Station should be adequate, but as capacity is reached, larger pumps will be needed for handling peak flows	N/A
2	Grit Removal	Unit is adequate	N/A
3	Influent Flow Measurement	Flow meter is adequate	N/A
4	Anoxic Basin	Not a limiting factor	N/A
5	Oxidation Ditch	Volume is satisfactory, additional aeration may be needed with moderate modification to the unit as development approaches capacity limits	\$80,000
6	Secondary Clarifiers	New Clarifier may be needed as the two existing clarifiers will be operating near capacity, with no back up. A new clarifier should be planned for around the addition of 300 homes to the system	\$300,000
7	Aerobic Digesters	Current digesters are already working near capacity, so additional volume should be added before any large additions to the system	\$250,000
8	Effluent Disinfection	Room available for additional lamps and an new bank will be needed as the system nears capacity	\$30,000
9	Polymer Feed system	Unit is adequate	N/A
10	Dewatering Press	Needs to be upgraded to a belt press system	\$250,000
11	Sludge Storage Pads	Pad expansion will need to assessed as capacity is reached	N/A
12	Plant Modification	Will be required by DOE as development pressures climb	N/A
13	Touchet River Sewer Siphon	Currently "sucking" water due to a fracture or break in the clay pipe under the Touchet River at the Hwy 12 Bridge, leading to increased flows at the WWTP	\$50,000
14	Sewer Line relining	Approximately 11,000 feet of terra cotta clay sewer pipe spread around the City that needs to be relined or replaced	\$500,000

\* \$1,460,000

\*Majority of these items are development dependant, only items 10, 13 and 14 and a priority at the moment.





## Vendor Activity

Reference	Period	Amount	Number
<b>AAA Laboratory, Inc.</b>			
Invoice			
<u>Invoice - 5/1/2017 12:49:48 PM</u>	2017 - May - May Council Meeting Inv#12679/12705	\$679.00	<u>21126</u>
Total Invoice	1	\$679.00	
Total AAA Laboratory, Inc.	1	\$679.00	
<b>Action Medical, Inc.</b>			
Invoice			
<u>Invoice - 5/1/2017 12:48:04 PM</u>	2017 - May - May Council Meeting Inv#CB30-587/PO#3291	\$85.10	<u>21127</u>
Total Invoice	1	\$85.10	
Total Action Medical, Inc.	1	\$85.10	
<b>Adams, Jake</b>			
Invoice			
<u>Invoice - 5/1/2017 12:57:21 PM</u>	2017 - May - May Council Meeting April 2017 Travel Reimbursement	\$158.36	<u>21128</u>
Total Invoice	1	\$158.36	
Total Adams, Jake	1	\$158.36	
<b>AG Link, Inc.</b>			
Invoice			
<u>Invoice - 5/3/2017 10:13:04 AM</u>	2017 - May - May Council Meeting April 2017 Fuel	\$534.65	<u>21129</u>
Total Invoice	1	\$534.65	
Total AG Link, Inc.	1	\$534.65	
<b>American Rock Products, Inc.</b>			
Invoice			
<u>Invoice - 5/1/2017 1:05:03 PM</u>	2017 - May - May Council Meeting Inv#307287/PO#3293	\$1,073.61	<u>21130</u>
Total Invoice	1	\$1,073.61	
Total American Rock Products, Inc.	1	\$1,073.61	
<b>Anderson Perry &amp; Assoc.</b>			
Invoice			
<u>Invoice - 5/1/2017 12:59:20 PM</u>	2017 - May - May Council Meeting	\$4,281.50	<u>21131</u>

Reference	Period	Amount	Number
<b>Anderson Perry &amp; Assoc.</b>			
Invoice			
	Inv#59343/59276		
<b>Total Invoice</b>		<b>1</b>	<b>\$4,281.50</b>
<b>Total Anderson Perry &amp; Assoc.</b>		<b>1</b>	<b>\$4,281.50</b>
<b>Aramark Uniform Services</b>			
Invoice			
<u>Invoice - 5/1/2017 12:58:33 PM</u>	2017 - May - May Council Meeting Inv#862791184-862833542		<u>21132</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$209.25</b>
<b>Total Aramark Uniform Services</b>		<b>1</b>	<b>\$209.25</b>
<b>Basin Disposal, Inc.</b>			
Invoice			
<u>Invoice - 5/1/2017 12:50:16 PM</u>	2017 - May - May Council Meeting Inv#2239277		<u>21133</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$23,669.75</b>
<b>Total Basin Disposal, Inc.</b>		<b>1</b>	<b>\$23,669.75</b>
<b>Centurylink (c)</b>			
Invoice			
<u>Invoice - 5/1/2017 12:54:59 PM</u>	2017 - May - May Council Meeting April 2017 City Phones		<u>21134</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$484.16</b>
<b>Total Centurylink (c)</b>		<b>1</b>	<b>\$484.16</b>
<b>City Lumber &amp; Coal Yard</b>			
Invoice			
<u>Invoice - 5/3/2017 10:17:34 AM</u>	2017 - May - May Council Meeting Inv#61597/62816;PO#3283/3290		<u>21135</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$98.44</b>
<b>Total City Lumber &amp; Coal Yard</b>		<b>1</b>	<b>\$98.44</b>
<b>Columbia County Planning</b>			
Invoice			
<u>Invoice - 5/1/2017 12:46:15 PM</u>	2017 - May - May Council Meeting March-April 2017 Building Permit Fees		<u>21136</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$2,930.90</b>
<b>Total Columbia County Planning</b>		<b>1</b>	<b>\$2,930.90</b>

Reference	Period	Amount	Number
<b>Dayton Tractor &amp; Machine</b>			
Invoice			
<u>Invoice - 5/3/2017 10:14:55 AM</u>	2017 - May - May Council Meeting Inv#45913/PO#3282	\$110.03	<u>21137</u>
Total Invoice	1	\$110.03	
<b>Total Dayton Tractor &amp; Machine</b>	1	\$110.03	
<b>Donegan, Susan</b>			
Invoice			
<u>Invoice - 5/9/2017 9:16:49 AM</u>	2017 - May - May Council Meeting 05/03/2017 Main St. Flowers-Reimbursement	\$284.19	<u>21138</u>
Total Invoice	1	\$284.19	
<b>Total Donegan, Susan</b>	1	\$284.19	
<b>Ferguson Waterworks</b>			
Invoice			
<u>Invoice - 5/3/2017 10:19:14 AM</u>	2017 - May - May Council Meeting Inv#546606	\$7,769.00	<u>21139</u>
Total Invoice	1	\$7,769.00	
<b>Total Ferguson Waterworks</b>	1	\$7,769.00	
<b>Hawkins Law</b>			
Invoice			
<u>Invoice - 5/3/2017 10:23:51 AM</u>	2017 - May - May Council Meeting Inv#15590	\$1,460.45	<u>21140</u>
Total Invoice	1	\$1,460.45	
<b>Total Hawkins Law</b>	1	\$1,460.45	
<b>Hinchliffe, Randy</b>			
Invoice			
<u>Invoice - 5/1/2017 1:17:07 PM</u>	2017 - May - May Council Meeting 05/17/2017 Travel	\$330.63	<u>21141</u>
Total Invoice	1	\$330.63	
<b>Total Hinchliffe, Randy</b>	1	\$330.63	
<b>Inland Cellular</b>			
Invoice			
<u>Invoice - 5/1/2017 12:56:28 PM</u>	2017 - May - May Council Meeting April 2017 City Cell Phone	\$46.84	<u>21142</u>
Total Invoice	1	\$46.84	
<b>Total Inland Cellular</b>	1	\$46.84	
<b>L &amp; G Ranch Supply</b>			
Invoice			
<u>Invoice - 5/3/2017 10:20:08 AM</u>	2017 - May - May Council Meeting	\$66.32	<u>21143</u>

Reference	Period	Amount	Number
<b>L &amp; G Ranch Supply</b>			
Invoice			
	Inv#H5703/PO#3286		
Total Invoice		1	\$66.32
Total L & G Ranch Supply		1	\$66.32
<b>Marc</b>			
Invoice			
<u>Invoice - 5/3/2017 10:17:01 AM</u>	2017 - May - May Council Meeting Inv#0605913/PO#3292		21144
Total Invoice		1	\$611.74
Total Marc		1	\$611.74
<b>McGregor Co.</b>			
Invoice			
<u>Invoice - 5/10/2017 2:05:34 PM</u>	2017 - May - May Council Meeting Inv#14-7916644/14-7916660		21145
Total Invoice		1	\$378.80
Total McGregor Co.		1	\$378.80
<b>Napa of Walla Walla</b>			
Invoice			
<u>Invoice - 5/9/2017 10:06:59 AM</u>	2017 - May - May Council Meeting Inv#781880/782360; PO#3289		21146
Total Invoice		1	\$20.87
Total Napa of Walla Walla		1	\$20.87
<b>One Call Concepts, Inc.</b>			
Invoice			
<u>Invoice - 5/3/2017 10:14:03 AM</u>	2017 - May - May Council Meeting Inv#7049104		21147
Total Invoice		1	\$5.35
Total One Call Concepts, Inc.		1	\$5.35
<b>Oxarc</b>			
Invoice			
<u>Invoice - 5/8/2017 3:47:59 PM</u>	2017 - May - May Council Meeting Inv#30005730/30001291; PO#3277/3281		21148
Total Invoice		1	\$722.25
Total Oxarc		1	\$722.25

Reference	Period	Amount	Number
<b>Pacific Power (c)</b>			
Invoice			
<u>Invoice - 5/1/2017 12:39:12 PM</u>	2017 - May - May Council Meeting April 2017 Power	\$5,368.39	<u>21149</u>
<b>Total Invoice</b>		<b>\$5,368.39</b>	<b>1</b>
<b>Total Pacific Power (c)</b>		<b>\$5,368.39</b>	<b>1</b>
<b>PacWest Machinery</b>			
Invoice			
<u>Invoice - 5/1/2017 12:52:48 PM</u>	2017 - May - May Council Meeting Inv#30368609	\$60.00	<u>21150</u>
<b>Total Invoice</b>		<b>\$60.00</b>	<b>1</b>
<b>Total PacWest Machinery</b>		<b>\$60.00</b>	<b>1</b>
<b>Platt</b>			
Invoice			
<u>Invoice - 5/9/2017 9:18:40 AM</u>	2017 - May - May Council Meeting PO#3294/Inv#L909597	\$331.72	<u>21151</u>
<b>Total Invoice</b>		<b>\$331.72</b>	<b>1</b>
<b>Total Platt</b>		<b>\$331.72</b>	<b>1</b>
<b>R &amp; R Irrigation</b>			
Invoice			
<u>Invoice - 5/1/2017 12:54:16 PM</u>	2017 - May - May Council Meeting Inv#1288/Vikki Foxe Repair	\$124.43	<u>21152</u>
<b>Total Invoice</b>		<b>\$124.43</b>	<b>1</b>
<b>Total R &amp; R Irrigation</b>		<b>\$124.43</b>	<b>1</b>
<b>Skyline Parts, Inc.</b>			
Invoice			
<u>Invoice - 5/8/2017 3:43:57 PM</u>	2017 - May - May Council Meeting Inv#208555/208852; PO#3287/3284	\$124.63	<u>21153</u>
<b>Total Invoice</b>		<b>\$124.63</b>	<b>1</b>
<b>Total Skyline Parts, Inc.</b>		<b>\$124.63</b>	<b>1</b>
<b>T-Star Enterprises</b>			
Invoice			
<u>Invoice - 5/1/2017 12:52:17 PM</u>	2017 - May - May Council Meeting Inv#17-419948/PO#3278	\$4,125.00	<u>21156</u>
<b>Total Invoice</b>		<b>\$4,125.00</b>	<b>1</b>
<b>Total T-Star Enterprises</b>		<b>\$4,125.00</b>	<b>1</b>
<b>Tacoma Screw Products, Inc.</b>			
Invoice			
<u>Invoice - 5/9/2017 9:21:29 AM</u>	2017 - May - May Council Meeting	\$46.58	<u>21154</u>

Reference	Period	Amount	Number
<b>Tacoma Screw Products, Inc.</b>			
Invoice			
	Inv#22173518/22173765/22174190		
Total Invoice		1	\$46.58
Total Tacoma Screw Products, Inc.		1	\$46.58
<b>Touchet Valley Publishing, LLC</b>			
Invoice			
Invoice - 5/3/2017 10:14:28 AM	2017 - May - May Council Meeting Inv#5217/5216		21155
Total Invoice		1	\$54.00
Total Touchet Valley Publishing, LLC		1	\$54.00
<b>Usa Bluebook</b>			
Invoice			
Invoice - 5/1/2017 12:55:30 PM	2017 - May - May Council Meeting Inv#232948;238857/PO#3273		21157
Total Invoice		1	\$948.93
Total Usa Bluebook		1	\$948.93
<b>Velasquez, Jose</b>			
Invoice			
Invoice - 5/10/2017 2:03:54 PM	2017 - May - May Council Meeting Travis Bramer: Credit to Account		21158
Total Invoice		1	\$101.70
Total Velasquez, Jose		1	\$101.70
<b>VISA - City of Waitsburg EFT</b>			
Invoice			
Invoice - 5/3/2017 10:24:23 AM	2017 - May - May Council Meeting April 2017/PO#3300		21159
Total Invoice		1	\$1,248.46
Total VISA - City of Waitsburg EFT		1	\$1,248.46
<b>WA State Dept. of Commerce</b>			
Invoice			
Invoice - 5/9/2017 9:25:34 AM	2017 - May - May Council Meeting Inv#PWTF-258493		21160
Total Invoice		1	\$49,846.20
Total WA State Dept. of Commerce		1	\$49,846.20



Reference	Period	Amount	Number
<b>WA State Treasurer</b>			
Invoice			
<u>Invoice - 5/1/2017 12:44:47 PM</u>	2017 - May - May Council Meeting march-April 2017 Bldg. Permit Fees	\$13.50	<u>21161</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$13.50</b>
<b>Total WA State Treasurer</b>		<b>1</b>	<b>\$13.50</b>
<b>Walla Walla Co. Sheriff's Office</b>			
Invoice			
<u>Invoice - 5/1/2017 12:58:12 PM</u>	2017 - May - May Council Meeting Inv#2017-005	\$20,000.00	<u>21162</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$20,000.00</b>
<b>Total Walla Walla Co. Sheriff's Office</b>		<b>1</b>	<b>\$20,000.00</b>
<b>Walla Walla County World War II Memorial Project</b>			
Invoice			
<u>Invoice - 5/3/2017 10:23:16 AM</u>	2017 - May - May Council Meeting Monument Donation	\$5,000.00	<u>21163</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$5,000.00</b>
<b>Total Walla Walla County World War II Memorial Project</b>		<b>1</b>	<b>\$5,000.00</b>
<b>Walla Walla Regional Water Testing Services</b>			
Invoice			
<u>Invoice - 5/1/2017 1:03:41 PM</u>	2017 - May - May Council Meeting Inv#5786	\$60.00	<u>21164</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$60.00</b>
<b>Total Walla Walla Regional Water Testing Services</b>		<b>1</b>	<b>\$60.00</b>
<b>Widner Electric</b>			
Invoice			
<u>Invoice - 5/1/2017 1:04:04 PM</u>	2017 - May - May Council Meeting Inv#629416/PO#3274	\$1,649.73	<u>21165</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$1,649.73</b>
<b>Total Widner Electric</b>		<b>1</b>	<b>\$1,649.73</b>
<b>Wilbur-Ellis Co., LLC</b>			
Invoice			
<u>Invoice - 5/9/2017 10:07:46 AM</u>	2017 - May - May Council Meeting Inv#10746358/10754421/10778992	\$233.64	<u>21166</u>
<b>Total Invoice</b>		<b>1</b>	<b>\$233.64</b>
<b>Total Wilbur-Ellis Co., LLC</b>		<b>1</b>	<b>\$233.64</b>
<b>Grand Total</b>		<b>41</b>	<b>\$135,348.10</b>

