

CITY OF WAITSBURG  
147 Main St., P.O. Box 35  
Waitsburg, WA 99361  
Phone: (509) 337-6371 Fax: (509) 337-8089

FLOOD HAZARD AREA DEVELOPMENT PERMIT

Date: \_\_\_\_\_  
Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Location of Property: \_\_\_\_\_  
Application Fee: \$100.00 Received by: \_\_\_\_\_  
Nature of Proposed Construction: \_\_\_\_\_

TO COMPLY WITH FLOODPLAIN MANAGEMENT STANDARDS AND TO MINIMIZE POTENTIAL FLOOD DAMAGE, YOU MUST AGREE TO CONSTRUCT YOUR PROPOSED DEVELOPMENT IN ACCORDANCE WITH THE FOLLOWING PROVISIONS:

- For residential structures, the lowest floor (including basement), must be elevated so as to be 12: above the flood level expected for any 100-year period in your area.
- For non-residential structures, the building's lowest floor must be elevated to be 12" above the 100-year flood level for your area. You must submit certification by a registered professional engineer or architect that the flood-proofing methods for a non-residential structure meet the flood-proofing criteria as provided by WMC Title 10, Chapter 7A.
- The foundation of the structure and materials used must be able to withstand the pressures, velocities, and impact forces associated with "100-year" floods.
- The water supply inlet and private sewage facility outlet must have an automatic backflow device installed.
- All utility supply lines must be installed so as to minimize damage from potential flooding.
- You must submit a certification to this office from a **registered professional engineer or architect** that the floor elevation requirements and flood-proofing criteria have been complied with.
- You must provide this office with a certified copy of all final plans or as-built drawings.
- You must submit a description of the extent to which a watercourse will be altered or relocated as a result of proposed development. If the proposed project is located within a floodway, certification by a professional engineer or architect must be provided demonstrating that the proposed development shall not result in any increase in flood levels during the occurrence of base flood discharge.

\_\_\_\_\_  
Acknowledgement of Conditions by Permittee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Floodplain Development Coordinator

\_\_\_\_\_  
Date

CITY OF WAITSBURG  
DEVELOPMENT PERMIT

Applicant Name: \_\_\_\_\_

Location of Proposed Development: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Description of Proposed Work: \_\_\_\_\_

Minimum Flood-Proof Elevation of \_\_\_\_\_ ft. required  
(Non-Residential Buildings) **(Elevation Certificate required as checked below)**

Minimum Lowest Floor Elevation of \_\_\_\_\_ ft. required (Base Flood Elevation)  
(Residential Buildings) **(Elevation Certificate required as checked below)**

Based on the attached plot plan site/proposal is (check all that apply):

- |   |   |
|---|---|
| <input type="checkbox"/> Not in a flood-hazard area           | <input type="checkbox"/> Accessory Building         |
| <input type="checkbox"/> Not a substantial development        | <input type="checkbox"/> Residential                |
| <input type="checkbox"/> In an AE (flood) zone                | <input type="checkbox"/> Commercial                 |
| <input type="checkbox"/> In an Unnumbered A zone              | <input type="checkbox"/> Mobile (Manufactured) Home |
| <input type="checkbox"/> Lowest floor elevated 2' above grade | <input type="checkbox"/> Subdivision                |
| <input type="checkbox"/> Fill/Excavation                      | <input type="checkbox"/> Other _____                |

CERTIFICATE OF ELEVATION

I, \_\_\_\_\_ hereby certify that the following elevation represents a survey made by me, under my supervision, or if certified by the City of Waitsburg, was taken (indicate source) \_\_\_\_\_.

- The lowest floor elevation: \_\_\_\_\_
- The ground elevation the structure will be placed on: \_\_\_\_\_
- The elevation of the top of flood-proofing: \_\_\_\_\_ (MSL) (for non-residential structures only)
- Lowest floor two feet (2') above grade
- Other

Reference Bench Mark No. \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Original must be certified and returned to the City of Waitsburg

SEAL

**FOR OFFICIAL USE ONLY  
PERMIT REVIEW CHECKLIST**

1. Is development site in the Special Flood Hazard Area? \_\_\_\_\_ yes \_\_\_\_\_no

2. Is permit application complete:

- Appropriate spaces are filled out.
- Attached plans adequately describe proposed development.
- Elevations of the lowest floor of proposed structures are provided.
- Required certificates (for flood-proofing methods) are attached.
- Base Flood Elevation data is provided for large subdivision proposals.
- Fee is paid.

3. Does proposed development require other permits? \_\_\_\_\_ yes \_\_\_\_\_no

- They are attached.

4. What is the Base Flood Elevation (or depth number) at the development site? \_\_\_\_\_  
How does this compare to the lowest floor elevations? \_\_\_\_\_

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5. Does proposed development meet NFIP General Standards?

- |   |   |
|---|---|
| ____ Construction materials and methods resistant to flood damage | ____ Utilities safe from flooding                   |
| ____ Anchored properly  | ____ Subdivisions designed to minimize flood damage |
| ____ Encroachments—proposed action will not obstruct flood waters |   |

6. Does proposed development meet NFIP Specific Standards?

- Lowest floor elevated/flood-proofed to or above BFE?

7. Is proposed development in designated floodway? \_\_\_\_\_ yes \_\_\_\_\_no

- If yes, has applicant demonstrated that development will result in no increase in \ flood heights?

RECOMMENDATION:

- Grant Permit
- Request additional information
- Deny Permit

\_\_\_\_\_  
Date

\_\_\_\_\_  
Local Administrator