

## Waitsburg City Council Meeting – January 21, 2015

Mayor Gobel called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor Pro Tem:** Marty Dunn

**Council Members:** Kevin House, Marty Dunn, Deb Callahan, KC Kuykendall, and Student Representative Emma Philbrooke

**Others:** Gwen Gobel, Stan Bly, Michael Grant, Bailey Edwards, Hannah Grant, Dena Wood, Brayden Wood, Larry and Deanne Johnson, Joy Smith and City Attorney Jared Hawkins

### **Agenda Approval**

With no objections to the agenda, the agenda was approved and passed unanimously.

### **Approval of Minutes – December 17<sup>th</sup> Regular Meeting**

With one change to minutes where Council Member Newell was referenced when he was absent, the minutes were approved and passed unanimously.

### **Public Comment**

None received.

### **New Business**

#### **a. Utility rate review**

Annual review of the City's utilities rates for changes in the CPI from the previous 12 months. Council discussed the project rate increase and determined that a rate increase wasn't necessary for 2015. With no more discussion Council member Kuykendall moved to leave utility rates at their current rates with Council Member Dunn seconding. Motion to leave rates at current levels was approved and passed unanimously.

#### **b. Planning Commission Member Appointment**

Appointment of two members to fill vacancies on the Planning Commission. With a submission of a third application, Council questioned the two present applicants and discussed the ability to increase the number of members on the Planning Commission in order to fill the commission and help ensure quorum at meetings. City Administrator informed the Council that an amendment to Municipal Code would be necessary to increase the number of members. City Attorney felt that the Council could appoint the three subject to a code amendment being brought forth for approval at the next Council meeting. With no more discussion, Council member Kuykendall moved to approve to amend the municipal code to add an additional member to planning commission and to recommend appointment of all three applicants. Council Member House seconded the motion and motion to change the code and recommend the three applicants was approved and passed unanimously. With the recommendation, Mayor Gobel appointed Larry Johnson, Stan Bly and Brian Callahan to the Planning Commission

#### **c. February Council Meeting Date Change**

Request to change the February City Council meeting due to the schedule conflicts for the City Administrator and two Council Members. Council decided to move the meeting up a week to February 12<sup>th</sup>.

### **Mayor's Report**

Mayor Gobel provided an update related to Waitsburg Celebration Days planning and need for volunteers and donations.

### **Council Reports**

Council member Callahan reported that she was working on a variety of events to be held at the fairgrounds facility over the course of the upcoming year. She concluded with a few requests/questions for staff.

Council member Kuykendall brought up the City's utility structure; specifically the mandatory garbage requirement and the possibility of separating the charges for occasions when homes are vacant but for sale to where the home owner needs water on in order to help with the sales process. City Administrator said he would bring back a rate structure for the Council to consider at the next meeting.

### **City Clerk Report**

City Clerk Randy Hinchliffe informed the City Council on various day to day business matters of the City; specifically an update on City's fourth quarter budget for 2014.

### **Executive Session**

City Council recessed the regular meeting at 7:49pm to convene at executive session under RCW 42.30.110 (i) related to potential litigation for approximately one hour. Mayor Gobel exited the executive session before reconvening the regular at 8:51pm. No action taken.

### **Approval of Bills**

With no questions related to the City's obligations, Council Member Dunn moved to approve with Council Member Kuykendall seconding. Motion to approve the bills was approved and passed unanimously.

December Payroll Clearing (Warrants 9206 – 9222)	\$ 15,010.49
January Payroll Clearing (Warrants 9223 – 9234)	\$ 16,238.43
Claims Clearing Vouchers (Warrants 18613 - 18665)	<u>\$191,758.56</u>
<b>Total</b>	<b>\$223,007.48</b>

### **Adjournment of Meeting**

There being no further business, the meeting was then adjourned at 8:55 p.m.

**Approved:**

2/12/2015

**Attest:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk