

Waitsburg City Council Meeting – February 22, 2018

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Kate Hockersmith (via speakerphone), Jim Romine, Terry Jacoy, KC Kuykendall and Kevin House

Others: On file at City Hall

Agenda Approval

At the request of the Waitsburg Celebration Days Committee, agenda item f was added to the agenda under new business. With no other additions, the agenda was approved and passed unanimously.

Approval of Minutes – January 17, 2018 Regular Meeting

With no change, minutes were approved and passed unanimously

Public Comment

Joy Smith representing the Waitsburg Commercial Club passed out some information directly related to the activities associated with the City.

New Business

a. Public Works Job Classifications

Discussion related to the possibility of bringing back the assistant public works director/WWTP operator position within the public works department. With no objections, item was to be forwarded to a Council workshop in the near future. No action taken.

b. Ordinance 2018-1049

Amendment to the City's election process whereby the filing period would be automatically reopened in the event a full slate of candidates had not file with the City prior to the initial deadline. Council discussed the election process and whether the update gives sufficient time to get ballots out in the event the filing period reopens. With no more questions, Council member Kuykendall moved to approve with Council member Romine seconding. Motion to approve the ordinance was approved and passed unanimously.

c. Water meter replacement project

Item related to the planned project to upgrade all the City water meters. Staff had previously put out a RFP for the project, but with estimates far exceeding what the City expected it to cost, Staff is recommending that the City hire some part time help whose focus would be the meter replacements. Council liked the idea, but wanted to get confirmation on workers before authorizing the project to move ahead.

d. Fairgrounds Task Force Update

Update from the task force assigned to look at the grandstand issues. Recommendation from the group was to put an advisory item on the April ballot and hold a community meeting in March to try and get as much citizen input as possible.

e. City Recycling Program

Item associated with the costs of providing recycling services in the City of Waitsburg. The City's provider, Basin Disposal, had previously contacted the City about an anticipated rate increase to where the cost of recycling would double in price over the next year. Staff informed the Council that it would cost \$.25 per month per user to cover the cost. Not wanting to pass the cost onto the Citizens, Council member Romine moved to cancel the service with Council member Jacoy seconding. Motion to cancel was approved and passed three votes to one with Council member Kuykendall voting against the motion.

F. WCD Carnival

Waitsburg Celebration Days President Robbie Johnson approached the City Council about the possibility of using Preston Park for the staging area for a small carnival to be held during the Celebration Days event in May. Council asked about other staging options and insurance liability coverage. Subject to sufficient insurance coverage and review by the City Attorney, Council Member Kuykendall moved to approve with Council member Romine seconding. Motion to approve subject to insurance requirement was approved and passed unanimously.

Unfinished Business

a. Street Improvement Projects

Carry over item from the prior meeting. Staff was tasked with getting property owner feedback before proceeding with the improvement projects. Council heard from a variety of affected property owners before deciding to halt the projects for the immediate future. With no more discussion, Council member Jacoy moved to halt the projects with Council member Romine seconding. Motion to halt was approved and passed unanimously.

Mayor's Report

Mayor Dunn informed the City Council about a scholarship from Anderson Perry and Associates. He also let the Council know about the upcoming ribbon cutting ceremony for the Dayton Hospital Remodel.

Council Reports

Council Member Kuykendall reported on a pending update the state Voting Act that could potentially impact the City.

City Clerk Report

City Clerk Randy Hinchliffe updated the City Council on various matters related to the day to day operations of the City.

Public Works Update

Public Works Director updated the City Council on the various public works operations of the City.

Approval of Bills

With no questions related to the City's obligations, Council Member Romine moved to approve with Council Member House seconding. Motion to approve the bills was approved and passed unanimously.

January Payroll Clearing (Warrants 21770 - 21775)

\$20,635.40

| | |
|--|--------------------|
| -Includes direct deposit run on 1/29/2018 for \$9,844.91 | |
| February Payroll Clearing (Warrants 21780 - 21785) | \$18,597.62 |
| -Includes direct deposit run on 2/12/2018 for \$8,683.14 | |
| Claims Clearing Vouchers (Warrants 21786 - 21828) | |
| -Includes warrants for Pay requests | <u>\$56,193.89</u> |
| Total | \$95,426.91 |

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 9:30 p.m.

Approved:

3/21/2018

Attest:

Mayor

City Clerk