

Waitsburg City Council Meeting – April 18, 2018

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Kate Hockersmith, Jim Romine, Terry Jacoy, KC Kuykendall, Kevin House and Student Representative Leena Baker

Others: On file at City Hall

Agenda Approval

At the request of the City Administrator, Item b associated with the City's water meter replacement project added to unfinished business. With no other additions, the agenda was approved and passed unanimously.

Approval of Minutes – March 21, 2018 Regular Meeting

With no changes, minutes were approved and passed unanimously

Public Comment

Susan Donegan asked about having the Council meeting dates added to the local paper calendar.

New Business

a. Walla Walla County Sheriff Update.

Sheriff Turner was in attendance to give his regular update on police activity in the City of Waitsburg.

b. 2018 City Election Certification

Certification of the City of Waitsburg Annual Election held on April 2, 2018. Results were as follows:

Mayor:

Marty Dunn – 187 Votes

Council:

Kevin House – 187 Votes Terry Jacoy – 164 Votes Kate Hockersmith – 173 Votes

K.C. Kuykendall – 143 Votes Jim Romine – 167 Votes

Advisory Item:

Option 1 (tear down): 126 Option 2 (Repair): 85 Option 3 (Replace): 6

With no discussion related to the election results, Council Member Jacoy moved to approve with Council Member Romine seconding. Motion to certify was approved and passed unanimously.

c. Taggart waterline and road design contract

Agreement with Anderson Perry and Associates for design and engineer work related to the Taggart to Dewitt Road waterline upgrade and Taggart Road Extension. Engineer Jake Hollowpeter was in attendance to answer questions related to the project including the possibility of adding sewer utility to the design work. With no more discussion, Council Member Romine moved to table until more information could be obtained to related to the addition of sewer to the project. Council member Hockersmith seconded the motion and the motion to table was approved and passed unanimously.

d. Millrace grade crossing design contract

Agreement with Anderson Perry and Associates for design and engineer work related to the Millrace grade crossing improvement project. Engineer Jake Hollowpeter was in attendance to answer questions related to the project including the possibility of addressing issues at the intersection of Main Street and Millrace road. Council member Romine moved to approve the agreement with Council member House seconding. Motion to approve was approved and passed 3 votes to 2 with Council Jacoy and Hockersmith voting against the motion.

e. Inmate Work crew/season help.

Item related to the lack of availability/reliability of the penitentiary inmate work crew. Rather than terminate the contract, Council felt that seasonal help was needed in addition to keeping the contract active and utilizing the work crew when available. With no more discussion, council member Kuykendall moved to approved the hiring of one seasonal FTE and retaining inmate work crew for 2018. Council member Romine seconded the motion, and the motion to hire additional help was approved and passed unanimously.

f. Resolution 2018-682

Resolution setting a public hearing date for a potential annexation into the City. With no objections, Council member Kuykendall moved to approve with Council member Jacoy seconding. Motion to approve was approved and passed unanimously.

g. Resolution 2018-683

Resolution setting a public hearing date for a potential alley vacation. With no objections, Council member Kuykendall moved to approve with Council member House seconding. Motion to approve was approved and passed unanimously.

Unfinished Business

a. Grandstands facility

Item associated with the City Election Advisory vote. Members of the audience as well as the City Council discussed the advisory item as it relates to the grandstands and what option the City should consider as a means to move forward with the item. With no new information related to the grandstands, it was suggested that the item be tabled and brought back next month as a part of a larger discussion related to the possibility of reestablishing the Waitsburg Park and Rec district. With no objections, Council member Hockersmith moved to table with Council member Romine seconding. Motion to table and bring back next month with a discussion related to Park and Rec was approved and passed unanimously.

b. Water meter replacement project

Item related to the plan to replace all the City's water meter that are outdated, non-working and or contain lead. City Council discussed the presented material cost sheet provided by stall along with the idea of hiring four project specific employees to complete the meter change out. With no more discussion, Council member Romine moved to approve the project and allow the City Administrator to draw an amount up to and not to exceed \$300,000 of the City's line of credit with Community Bank for the project. Council member Kuykendall seconded and motion to approve was approved 4 votes to one with Council member Jacoy voting against the motion.

Mayor's Report

Mayor Dunn commented on a recent Commercial Club award event.

Council Reports

Council Member Hockersmith reported that a second emergency management handbook was done and will be kept on file at the school.

Council Member Kuykendall reported the Public Works Board just awarded a round of trust fund loans for the first time in a number of biennium.

Student Representative Baker reported that there will be a blood drive on April 30th

City Clerk Report

City Clerk Randy Hinchliffe updated the City Council on various matters related to the day to day operations of the City; specifically an update on the City's budget through the first quarter.

Approval of Bills

With no questions related to the City's obligations, Council Member Romine moved to approve with Council Member Kuykendall seconding. Motion to approve the bills was approved and passed unanimously.

March Payroll Clearing (Warrants 21878 - 21883)	\$18,830.96
-Includes direct deposit run on 3/29/2018 for \$8,717.45	
April Payroll Clearing (Warrants 21884 - 21891)	\$19,636.06
-Includes direct deposit run on 4/12/2018 for \$8,988.73	
Claims Clearing Vouchers (Warrants 21892 - 21930)	<u>\$112,544.07</u>
Total	\$83,992.24

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 9:40 p.m.

Approved:

5/16/2018

Attest:

Mayor

City Clerk