

Waitsburg City Council Meeting – April 19, 2017

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Kevin House, KC Kuykendall, Kate Hockersmith, Karen Gregutt, Karl Newell and student representative Timber Frohreich

Others: On file at City Hall

Agenda Approval

With no changes to the agenda, the agenda was approved and passed unanimously.

Approval of Minutes – March 15, 2017 Regular Meeting

With no corrections, the minutes were approved and passed unanimously.

Public Comment

Terry Hofer thanked the City Council for them allowing him to use RV stalls last year and informed them that he would not be doing it again this year.

Joy Smith expressed her gratitude to Terry Hofer and Karl Newell for their efforts related to the RV stalls

Jimmie Daves approached the City Council in regards to a letter he received from the City about trees along the right of way abutting his property. Matter referred to the City Attorney

New Business

a. Ordinance 2017-1041.

Ordinance amending the 2017 City budget to account for changes in revenues and expenditures. After a short discussion related to the reason for the amendment, Council member Newell moved to approve with Council Member House seconding. Motion to approve the amendment was approved and passed unanimously.

b. Resolution 2017-671

Resolution awarding the Main Street Bridge Project Harry Johnson Plumbing and Excavation. With a short discussion related to total costs and available grant dollars, Council member Newell moved to approve the Resolution with Council member House seconding. Motion to approve was approved and passed unanimously.

c. Construction Administration Agreement

Construction administration agreement with Anderson Perry for construction oversight of the Main Street Bridge Project. Council member Hockersmith noticed one error in the number of sidewalks to be installed as a part of the project; which was noted and passed onto the engineer. With no more discussion, Council member House moved to approved the CA agreement with Anderson Perry. Council member Gregutt seconded and motion to approve was approved and passed unanimously.

d. Infrastructure replacement financing

Discussion related to the possibility of using the recent utility rate increase as leverage for a larger municipal loan for various water and sewer projects. Council discussed staff's proposal as well as talked to a representative of Banner Bank about funding options. Current council

members wanted to wait and let the incoming council members weigh in on the item due to the large dollar amount involved. With no more discussion, Council Member Gregutt moved to table with council member Hockersmith seconding. Motion to table was approved and passed unanimously.

e. Phillips/Lieberman Road and Waterline Easement

Agreement for a road and waterline easement. Staff presented the agreement with background on the need and payment structure. With no objections, Council member Kuykendall moved to approve with Council Member Gregutt seconding. Motion to approve was approved and passed unanimously.

f. Ordinance 2017-1042

Ordinance approving a text amendment to the City development code that was recommended for approval by the City Planning Commission. Staff briefed the Council on the items related to the text amendment and purpose behind it and its impact to other items on the Council agenda. With no more discussion, Council Member House moved to approve with Council Member Newell seconding. Motion to approve was approved and passed unanimously.

g. Resolution 2017-672

Resolution approving a site specific rezone of 503 W. 2nd Street. Staff presented the background information related to the rezone, the change to structure of the rezone and inclusion of a condition use permit associated with the rezone. With no more discussion Council Member House moved to approve with Council Member Newell seconding. Motion to approve was approved with three votes. Council Member Kuykendall and Gregutt abstained due to their involvement on the City Planning Commission.

h. 2017 City Election Certification

Certification of the City of Waitsburg Annual Election held on April 17, 2017. Results were as follows:

Mayor:

Marty Dunn – 239 Votes

Council:

Kevin House – 256 Votes Terry Jacoy – 215 Votes Kate Hockersmith – 189 Votes

K.C. Kuykendall – 167 Votes Jim Romine – 162 Votes

With no discussion related to the election results, Council Member Dunn moved to approve with Council Member House seconding. Motion to certify was approved and passed unanimously.

i. Oaths of Office

Newly reelected Mayor and Council member in attendance read their respective oaths of office.

Mayor's Report

Mayor Dunn thanked the out-going council members for their hard work while on City Council.

Council Reports

Council member Hockersmith commented that there would be a blue grass event on April 21 at 4pm at the plaza theater.

Council member Gregutt thanked the current council and staff for their support during her term on City Council.

City Clerk Report

City Clerk Randy Hinchliffe updated the City Council on various matters related to the day to day operations of the City; specifically an update on the budget for the first quarter.

Approval of Bills

With one question related to the City’s obligations, Council Member Newell moved to approve with Council Member Gregutt seconding. Motion to approve the bills was approved and passed unanimously.

March Payroll Clearing (Warrants 21051 - 21063)	\$35,752.64
-Includes direct deposit run on 3/15/2017 for \$8,424.14	
-Includes direct deposit run on 3/29/2017 for \$8,390.18	
April Payroll Clearing (Warrants 21064-61072)	\$18,377.10
-Includes direct deposit run on 4/13/2017 for \$8,564.67	
Claims Clearing Vouchers (Warrants 21073 - 21110)	<u>\$46,356.97</u>
-Warrants 21057 voided due to printing error	
Total	\$100,486.71

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 8:43 p.m.

Approved:

5/17/2017

Attest:

Mayor

City Clerk