

Waitsburg City Council Meeting – July 20, 2016

Mayor Gobel called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Walt Gobel

Council Members: Kevin House, KC Kuykendall, Marty Dunn, Kate Hockersmith, Karl Newell

Others: On file at City Hall

Agenda Approval

Mayor Gobel asked to amend the agenda to allow Sheriff Turner to give his quarterly update.

With no objections, agenda was approved and passed unanimously.

Approval of Minutes – June 15, 2016 Regular Meeting

With the notation of a typo, the minutes were approved and passed unanimously.

Public Comment

Joy Smith representing the Waitsburg Commercial Club informed the City Council of upcoming meetings including the possibility of hosting the Port of Walla Walla on 9/11 and Community Council on August 25th.

Debra Callahan commented on the upcoming National Night Out event to be held on August 2 in Preston Park.

Ron Mings asked about timing of the public comment

Terry Jacoy asked for an indication of the number of voting Citizens by the raising of hands

John Lindsey asked about the status of his surplus of City property

Melissa Hansen introduced herself and Skyler Rude who were both running for elected office

New Business

a. WWCSO Update.

Sheriff Turner updated the City Council on police activity during the previous quarter.

a1. Public Hearing – 6yr Transportation Plan

Public Hearing related to the City's 6 yr Transportation Plan for 2017-2022. Public Comments included question about a Maple Street Extension, accessibility on the City website and Taggart Road Extension.

b. Resolution 2016-661

Resolution adopting the 2017-2022 Transportation Plan. With no objections, Council member Newell moved to approve with Council member Dunn seconding. Motion to approve was approved and passed unanimously.

c. Walla Walla Watershed Management Partnership

Chris Hyland, Executive Director of the Walla Walla Watershed Management Partnership presented information related to possible purchase or lease of excess water rights for stream flow mitigation. No action taken, discussion only.

d. Springline Repairs and Maintenance

Discussion related to repairs and maintenance to the City's springline to allow for monitoring of flows to determine if quantity of water is sufficient to meet the needs of the Citizens and the possibility of a water bottling facility. Bruce Lauerman representing Nestle presented information related to the possible plant and Nestlé's needs. He along with the City Council heard from the Citizens in attendance regarding the proposal and the work taking place in the City's watershed area. Unaware of the recent brush clearing work being done in the watershed to aid the public works crew with locating and mapping the watershed water system, Council Member Kuykendall moved to instruction Nestle to cease and desist all activity in the City's watershed. Council was informed of several leaks in the piping in the watershed by City Staff that need to be fixed regardless of Nestles involvement. Council authorized use of the contractor working in the watershed to aid in the repairs up to \$5000. Council Member Hockersmith seconded the motion and

the motion to cease and desist and repair the leak up to \$5000 was approved and passed unanimously. Due to the time restrictions and the number of agenda items left for the Council to address, Mayor Gobel instructed Council Member Hockersmith to organize a Community meeting to hear the Citizens concerns regarding Nestle and possibility of a bottling plant coming to Waitsburg at a future date.

e. Fairgrounds RV park management proposal*

Terry Hofer presented a proposal to the City Council for the operation of the RV stalls at the Fairgrounds as a means to help utilize part of the fairgrounds facility. Council discussed the proposal and the time limits requested offering approval subject to legal review and August 1st to October 31st with a November Council meeting revisit. With no more discussion, Council member Newell moved to approve with Council member Dunn seconding. Motion to approve the proposal subject to conditions was approved and passed unanimously.

f. Ordinance 2016-1037

Ordinance establishing a complete streets policy of the City of Waitsburg. City Staff briefed the Council on the background and necessity of the policy. After a short discussion period, Council member Kuykendall moved to approve with Council member Newell seconding. Motion to approve was approved and passed unanimously.

Unfinished Business

a. Resolution 2016-662 Surplus Policy Update

Item moved up due to lateness of meeting and attendance of interested party. Update to the City surplus policy related City parcels that have minor value or are unable to meet other zoning provisions for development. Council discussed the proposal and its intend. Council Member Kuykendall offered several amendments to the policy as follows:

Section I

- Add clarification under “Procedure” to read “Upon approval of the City Council, the City Clerk...”; and later,
- “Sell the item through appropriate advertising to the general public, selecting the best value option for the city” (no need to differentiate +/- \$500 threshold in my opinion; all items should be advertised somehow via website, posted surplus list, paper, etc. and then sold. Obviously higher value items would require more rigor in advertising and selection potentially including sealed bids, but I don’t believe it’s necessary to state the threshold or the specific manner of bid process)
- “Donate the item to a community organization that serves or benefits the citizens of Waitsburg &/or surround region” (I suggest eliminating the restrictive language for “low income”...etc., as there are many worthy organizations, non-profit & for-profit, that would be worthy for consideration);
- “If item is sold, the proceeds will be deposited...in a timely fashion” (eliminate the 24 hour reference)

Section II

- Eliminate the paragraph referencing transfer of title to another city department; much of that paragraph pertaining to surplus property being of potential value to another city department however would be appropriate for personal property (Section I);
- Eliminate the requirement for “within 10% of appraised value”; there will likely be times when market conditions at time of the sale simply won’t generate sufficient interest for bidders to pay “appraised value”, and the City should retain the option to accept something under this threshold, as long as the offer is still deemed “best value option among bidders”.
- “In the event no acceptable offer is received within the *initial* bid period, the property shall continue to be marketed by the City or its agent until an acceptable offer has been received. (strike the first come first serve reference)

With no more discussion on the proposed policy, Council member Dunn moved to approve the policy update with changes suggested. Council Member Kuykendall seconded the motion and the motion to approve the policy update was approved and passed unanimously.

Council then discussed surplusing a section of the City owned land based on the surplus policy updates. City Staff informed the Council that the surplusing and potential subdivision of the land would have to go through the City subdivision process. Due to the lateness of the meeting, Council member Dunn moved to have City Staff review the City subdivision process to determine the best way to break up the parcels and bring back to the Council at the August meeting. Council Member Newell seconded the motion and the motion to bring the item back to the August meeting was approved and passed unanimously.

b. Ordinance 2016-1035 ATV/Side by Side use on City Streets

Tabled due to lateness of the meeting

c. Ordinance 2016-1036 WMC Updates/Repeals

Tabled due to lateness of the meeting

Mayor's Report

Nothing to report.

Council Reports

Nothing reported.

City Clerk Report

City Clerk Randy Hinchliffe deferred his report due to the lateness of the meeting. 2016 2nd Quarter Budget Update was included in City Council Packets.

Approval of Bills

With no questions related to the City's obligations, Council Member Dunn moved to approve with Council Member Newell seconding. Motion to approve the bills was approved and passed unanimously.

June Payroll Clearing (Warrants 20494 - 20511)	\$20,716.59
July Payroll Clearing (Warrants 20512 - 20533)	\$20,137.05
Claims Clearing Vouchers (Warrants 20534-20578)	<u>\$86,099.16</u>
Total	\$126,952.80

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 11:22 p.m.

Approved:

8/17/2016

Attest:

Mayor Pro Tem

City Clerk

*At the conclusion of the New Business agenda item e. City council was over the time allowed for regular council meetings. Council Member Kuykendall moved to extend the meeting past the deadline with council member Dunn seconding. Motion to extend the meeting was approved and passed unanimously.