

Waitsburg City Council Meeting – September 20, 2016

Mayor Pro Tem Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor Pro Tem: Marty Dunn

Council Members: Kevin House, KC Kuykendall, Kate Hockersmith, Karen Gregutt

Others: On file at City Hall

Agenda Approval

With no changes to the agenda, the agenda was approved and passed unanimously.

Approval of Minutes – August 17, 2016 Regular Meeting

With no corrections, the minutes were approved and passed unanimously.

Approval of Minutes – September 6, 2016 Special Meeting

With no corrections, the minutes were approved and passed unanimously.

Approval of Minutes – September 15, 2016 Special Meeting

With no corrections, the minutes were approved and passed unanimously.

Public Comment

Delores Nettles commented on the removal of the flower baskets on Main Street.

Dian Ver Valen with the Walla Walla Union Bulletin asked about getting a copy of the City Council packet.

Joey Criss brought up a sewer issue they were having at the home at 125 W. 3rd Street.

New Business

a. Main Street Bridge Replacement Project Additional sidewalk

Engineering consultant Eric Zitterkopf with Anderson Perry approached the City Council in regards to the Main Street Bridge Project and the original plan to include a second sidewalk as an additional bid item. Engineer brought up the fact that a second sidewalk couldn't be added as an additional item due to the alignment of the bridge and would need an additional set of construction drawings. Cost for the additional plans was estimated at \$18,000 for a \$20,000 project add on. Council discussed the alignment issue and questioned the engineer about whether the second sidewalk could be added in at a later date should the need arise; which his answer was there was plenty of room along the curb to accommodate a sidewalk should it be necessary. With no more discussion Council member Gregutt moved to eliminate the second sidewalk option with Council member House seconding the motion. Motion to eliminate the second sidewalk option was approved and passed 3 votes to 1 with Council member Kuykendall voting against.

b. Fairgrounds Masterplan/LDS Workday plan

Suze wood and Joy smith representing the Friends of the Fairgrounds committee presented a plan to upgrade the existing fairgrounds from its current state into a Equestrian Facility. Suze wood presented the plan aspects taking questions from the Council and audience throughout the proposal; including questions from the local 4H/FFA leaders regarding the plan's existence and the lack of their inclusion in the planning process. The activities related to the LDS workday

were also discussed. With no more discussion, Council member House moved to table the plan, but with support for the workday activities. Council member Gregutt seconded the motion to table. Motion to table the plan but proceed with the workday was approved and passed unanimously.

c. Grandstand Structural Assessment scope change

Scope change related to a structural assessment of the Fairgrounds grandstands to include some technical drawings and other information that would be beneficial to the City when and if they have the opportunity to repair the structure. Council discussed the scope change and the availability of the City budget to fund the work and the usage of previous funds earmarked for other fairgrounds improvements. With no more discussion, Council member House moved to approve the scope change with Council member Kuykendall seconding. Motion to approve was approved and passed unanimously.

d. October Council meeting date change

Request by the City Administrator to change the October Council meeting date due to a scheduling conflict. Council choose to move the date to October 12th from October 19th.

e. Constitution Week Proclamation

Mayor Dunn read a proclamation declaring the week of September 17 through the 23rd as Constitution week in the City of Waitsburg.

Unfinished Business

a. Railroad Ground Surplus

Matter related to the surplus of city owned ground. Council discussed the different options for surplus and the time frames involved with the different options. With no more discussion, Council Member Gregutt moved to surplus the main parcel and offer it to the McGregor Company with the other broken parcel sections to the adjoining land owners with the condition of the City retaining a utility and flood control easement along the property. Council member Kuykendall seconded the motion and the motion to surplus was approved and passed with 4 votes with Council member House abstaining due to a potential conflict of interest.

b. Nestle No Interest Letter

Council review of the letter to be sent to Nestle related to the City having no further interest in pursuing a bottling plant with Nestle. With no concerns from the City Council, letter was approved and passed unanimously.

Mayor's Report

Nothing to report.

Council Reports

Council Member Hockersmith commented on a recent meeting with the ACOE related to the possibility of a flood feasibility study.

Council Member Kuykendall commented on the coming legislative session and potential City issues.

City Clerk Report

City Clerk Randy Hinchliffe informed the City Council on various day to day business matters of the City

Approval of Bills

With no questions related to the City’s obligations, Council Member Hockersmith moved to approve with Council Member Gregutt seconding. Motion to approve the bills was approved and passed unanimously.

August Payroll Clearing (Warrants 20647 - 20664)	\$19,713.26
September Payroll Clearing (Warrants 20665 - 20677)	\$17,777.98
Claims Clearing Vouchers (Warrants 20678 - 20717)	<u>\$68,174.72</u>
Total	\$105,665.96

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 10:03 p.m.

Approved:

9/20/2016

Attest:

Mayor

City Clerk