

Waitsburg City Council Meeting – October 12, 2016

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Kevin House, KC Kuykendall, Kate Hockersmith, Karen Gregutt and Karl Newell

Others: On file at City Hall

Agenda Approval

With no changes to the agenda, the agenda was approved and passed unanimously.

Approval of Minutes – September 20, 2016 Regular Meeting

With one minor correction, the minutes were approved and passed unanimously.

Public Comment

Lane Hill representing the Friends of the Fairgrounds Committee introduced herself and gave a brief update on the status the Fairgrounds Master Plan the group is working on
Jim Davidson asked if there had been any unhappiness with the performance of the City Clerk prior to the Nestle issue.

New Business

a. 2017 Budget Preliminary Revenues/Expenditures

Presentation of the 2017 Preliminary revenues and expenditures for the City of Waitsburg. City Staff provided background on the various department, funds and anticipated projects for 2017. Discussion only, no action taken

b. Utility Revenue Structure/Capital Improvements

City Staff updated the City Council on the condition of the City infrastructure and potential utility rate increase options for 2017 and beyond. Discussion only, no action taken.

c. Mayor Pro Tem Selection

With the promotion of Mayor Pro Tem Dunn to Mayor due to the resignation of the Mayor Gobel, it was now necessary to appoint a new Mayor Pro Tem. Mayor Dunn recommended Council Member House to fill the position. With no other nominations, Council member Kuykendall moved to approve the nomination with Council member Gregutt seconding. Motion to appoint Council Member House to the office of Mayor Pro Tem was approved and passed unanimously.

d. Application for Payment

Payment request for \$34,483.34 from Don Jackson Excavation for work related to the Preston Ave. waterline repair project. With no objections, Council Member House moved to approve payment with Council member Newell seconding. Motion to approve payment was approved and passed unanimously.

Unfinished Business

a. Ordinance 2016-1035

Ordinance allowing the use of ATVs on City Streets. Council discussed the need for the ordinance and the associated definitions and references to state law. With no more discussion, Council member Gregutt moved to reject the ordinance with Council member House seconding. Motion to the reject Ordinance 1035 was approved and passed unanimously.

b. Ordinance 2016-1036

Ordinance related to various updates and repeals to the City Municipal Code. Council discussed the proposed items and decided to table the matter until it could be determined if certain sections

were required to go through a text amendment process prior to Council consideration. Council member Hockersmith moved to table with Council member Gregutt seconding. Motion to table was approved and passed unanimously.

c. Resolution 2016-663.

Resolution related to adoption of the City Capital Facilities Plan for 2017. City Staff presented the plan and changes from the prior meeting. Council discussed the plan and its elements before Council member Newell moving to adopt the plan with Council Member House seconding. Motion to approve was a approved and passed unanimously.

d. Resolution 2016-662

Resolution related to updates to the City Surplus Property policy. City Attorney explained the differences between the two policy option updates and after discussion the two policy update options, Council member Kuykendall moved to approve option 2 with a notation related to surplusing of land. Council member Newell seconded and the motion to approve the policy update was approved and passed unanimously.

Mayor’s Report

Nothing to report.

Council Reports

Council Member Hockersmith updated the Council of the addition of Paige Moravec new member to the Friends of the Fairground Committee.

Council Member Kuykendall asked about an update on the status of City Administrator Randy Hinchliffe application for the College Place Administrator job.

Council Member Gregutt reported that the Larry Johnson was appointed by the Planning Commission as chairman until April of 2017.

Council member House asked if the trees along Preston Ave in Preston Park could be trimmed up.

City Clerk Report

City Clerk Randy Hinchliffe informed the City Council on various day to day business matters of the City; specifically his application to the City of College place, which he was not chosen and would remain at the City of Waitsburg

Approval of Bills

With no questions related to the City’s obligations, Council Member Newell moved to approve with Council Member Kuykendall seconding. Motion to approve the bills was approved and passed unanimously.

September Payroll Clearing (Warrants 20718 - 20730)	\$17866.33
October Payroll Clearing (Warrants 20764 - 20779)	\$18,519.90
Claims Clearing Vouchers (Warrants 20731 – 20763)	<u>\$42,254.86</u>
Total	<u>\$105,665.96</u>

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 9:20 p.m.

Approved:

11/16/2016

Attest:

Mayor

City Clerk