

Waitsburg City Council Special Meeting – November 30, 2015

Mayor Gobel called the meeting to order at 6:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Walt Gobel

Council Members: Kevin House, Marty Dunn, KC Kuykendall and Karl Newell

Others: Gwen Gobel

Public Comment

No public comment given.

Unfinished Business

a. Resolution 2015-564

Prior to discussion related to Resolution 564, Council Member Dunn requested a change to the item to remove action and make it a discussion only workshop. Council Member Kuykendall seconded and the motion to change was approved and passed unanimously,

Purpose of the meeting was to discuss various items requested to be updated in the City’s personnel manual that impact the 2016 City Budget. Council members discussed each item asking questions of the Administrator as they made their way through the document. After the end of the discussion, the following guidance was provided to the Administrator as a means to update the document to present at a future workshop for consideration after a presentation of the 2016 budget without any updates to the personnel manual.

- Probation would stay at 6 month but a 90 day review would be added with benefits to start within 30 days of the 90 day review pending a favorable outcome.
- Adjustments to wages for competitiveness would need to be approved by the City Council as a part of the budget adoption process.
- Increase in the Medical Cap for employee only of \$100 per month
- Longevity would start at date of the establishment of the policy to include 2% added to the base wage amount for every five years of service to the City, pending favorable evaluations during the preceding five years.

With no more discussion, Council set December 14th, 2015 as the next workshop date while adjusting the regular meeting date of December 16th to December 17th for the Final 2016 Budget Hearing and adoption.

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 7:47 p.m.

Approved:

12/17/2015

Attest:

Mayor

City Clerk