

ORDINANCE NO. 2014-1029

**AN ORDINANCE ADOPTING THE 2015 BUDGET
OF THE CITY OF WAITSBURG**

WHEREAS, the Mayor of the City of Waitsburg, Washington, completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, debt service, reserve funds and expenses of the government of the City of Waitsburg for the fiscal year beginning January 1, 2015, and ending December 31, 2015, and a notice was posted that the Council of the City of Waitsburg would meet on the 17th day of December, 2014, at the hour of 7:00 p.m., at Waitsburg Fairgrounds Facility, Lions Club Memorial Building, 349 E. 10th Street, Waitsburg, WA, for the purpose of considering the proposed budget for fiscal year 2015 and giving citizens within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the City Council did meet at said time and place and did then consider the matter of the proposed 2015 budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Waitsburg for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of the City of Waitsburg during fiscal year 2015.

NOW THEREFORE, the City Council of the City of Waitsburg does hereby ordain as follows:

Section 1. The budget for the City of Waitsburg, Washington, for fiscal year 2015 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Waitsburg, 2015 Budget, three copies of which are on file in the Office of the City Clerk.

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Waitsburg, and aggregate totals (net of transactions between funds) for all such funds combined for the year 2015 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth below:

Fund		Amount
Current Expense Fund (001)		\$ 732,775
Cemetery M&I Fund (002)		\$ 123,000
Library M&I Fund (003)		\$ 3,800
City Street & Road (102)		\$ 105,000
Promotion (106)		\$ 2,500
Municipal Capital Improvement (107)		\$ 16,000
Water & Sewer Department (401)		\$ 624,300
Water/Sewer Bond Redemption (406)		\$ 914,123

Water System Imprvmnt Repayment (410)		\$ 225,760
Sewer Facilities Plan/Construction (411)		\$ 44,090
Sewer Capital Maintenance (414)		\$ 6,750
Total All Funds		\$2,798,098

Section 3. Effective upon passage of this Ordinance, the following sections of the Waitsburg Municipal Code are hereby amended for the duration of 2015.

9.01.095. Each monthly payment collected pursuant to WMC. 9.01.090, when it is received by the City, shall be allocated as follows:

A. First, \$3,660 of total monthly sewer revenue shall be deposited into the Sewer Facilities Planning and Construction Fund, pursuant to Chapter 17 of Title 4 of the Waitsburg Municipal Code.

B. Second, \$8,254 of total monthly sewer revenue shall be deposited into the Water and Sewer Bond Repayment Fund, pursuant to Chapter 1E of Title 9 of the Waitsburg Municipal Code.

C. Third, \$525 of total monthly sewer revenue shall be deposited into the Sewer Capital Maintenance Fund, pursuant to Chapter 19 of Title 4 of the Waitsburg Municipal Code.

D. Fourth, WMC. 4.12.020. From and after January 1, 2015, the City Treasurer shall pay into the Water System Capital Fund zero dollars from the total monthly water revenue received pursuant to WMC 9.01.080.

E. Fifth, WMC. 9.01.110. From and after January 1, 2015, the City Treasurer shall pay into the General Fund \$1750 per month from the total water and sewer received pursuant to WMC 9.01.080/090.

F. Sixth, WMC. 4.21.040. From and after January 1, 2015, the City Treasurer shall pay into the Water System Improvements Repayment Fund, 2003 the sum of \$2,458 per month from the total monthly water revenue received.

G. Sixth, WMC. 05.02.040. In December of each year, four times the amount of perpetual care payments received by the City shall be transferred out of the Cemetery Maintenance and Improvement Fund and Deposited in the Current Expense Fund.

H. Seventh, WMC. 15.06.070, In December of each year, and based on the fund's ability to fund the transfer, up to \$500 shall be transferred out of the City's Promotion Fund and deposited in the Current Expense Fund for tourism maintenance & operations related purposes associated with the City's Fairgrounds Facility.

I. Eighth, WMC. 04.10.040. In December of each year, and based on the fund's ability to fund the transfer, up to \$12,500 (REET 1-\$2,500, REET II-\$10,000) shall be transferred out of the City's Municipal Capital Improvement Fund and deposited in the Current Expense Fund for maintenance and operations related purposes associated with the collection of Real Estate Excise Tax I and II.

Section 4. The Mayor is hereby authorized to implement the programs and spending as provided in the 2015 Budget.

Section 5. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor’s Office and to the Association of Washington Cities.

Section 6. This Ordinance shall become effective January 1, 2015, upon its passage by the council and publication according to law.

Section 7. The Budget for 2015 includes wages and benefits for all City Staff and Public Works Employees and is included in the amounts specified in the following salary schedule

2015 Salary Schedule

Employee Position Classification Salary Schedule
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<u>Classification</u>	<u>Maximum</u>
Mayor	\$ 1,200.00
Council Members	\$ 120.00

<u>Classification</u>	<u>Maximum</u>
Public Works Director	\$56,655.00
City Administrator/Clerk/Treasurer	\$59,000.00
Deputy City Clerk	\$40,800.00
Public Works Specialist I	\$34,200.00
Public Works Specialist II	\$32,500.00
Seasonal Employees (Pool Lifeguards)	\$12,500.00
Librarian	\$ 8,160.00

2015 Salary Schedule by Fund

Current Expense	\$147,236.08
City Streets	\$ 32,447.77
Water	\$105,753.43
Sewer	\$ 97,540.21

2015 Salary Schedule

Division of Payroll & Benefits

Public Works Director:	Water/Sewer – 61%	Streets – 15%	CE – 24%
Public Works Specialist I:	Water/Sewer – 65%	Streets – 10%	CE – 25%
Public Works Specialist II:	Water/Sewer - 50%	Streets – 10%	CE – 40%
City Administrator/Clerk/Treasurer:	Water/Sewer – 50%	Streets – 10%	CE – 40%
Deputy Clerk:	Water/Sewer – 60%		CE – 40%
Librarian:			CE – 100%
Swimming Pool			CE – 100%
Mayor/Council:	Water/Sewer – 50%	Streets – 25%	CE – 25%

Passed by the Council of the City of Waitsburg on this 17th day of December, 2014.

Walt Gobel
Mayor

Attest:

Randy Hinchliffe
City Clerk

Approved as to form:

Jared Hawkins
City Attorney