

**ORDINANCE NO. 2016-1038**

**AN ORDINANCE ADOPTING THE 2017 BUDGET  
OF THE CITY OF WAITSBURG**

**WHEREAS**, the Mayor of the City of Waitsburg, Washington, completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, debt service, reserve funds and expenses of the government of the City of Waitsburg for the fiscal year beginning January 1, 2017, and ending December 31, 2017, and a notice was posted that the Council of the City of Waitsburg would meet on the 21<sup>th</sup> day of December, 2016, at the hour of 7:00 p.m., at the Waitsburg Fairgrounds Facility, Lions Club Memorial Building, 349 E. 10<sup>th</sup> Street, Waitsburg, WA, for the purpose of considering the proposed budget for fiscal year 2017 and giving citizens within the limits of said City an opportunity to be heard upon said budget; and

**WHEREAS**, the City Council did meet at said time and place and did then consider the matter of the proposed 2017 budget; and

**WHEREAS**, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Waitsburg for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of the City of Waitsburg during fiscal year 2017.

**NOW THEREFORE**, the City Council of the City of Waitsburg does hereby ordain as follows:

Section 1. The budget for the City of Waitsburg, Washington, for fiscal year 2017 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Waitsburg, 2017 Budget, which is on file in the Office of the City Clerk.

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Waitsburg, and aggregate totals (net of transactions between funds) for all such funds combined for the year 2017 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2017 as set forth below:

Fund		Amount
Current Expense Fund (001)		\$ 562,600
Cemetery M&I Fund (002)		\$ 120,700
Library M&I Fund (003)		\$ 2,800
City Street & Road (102)		\$1,994,950
Promotion (106)		\$ 1,500
Municipal Capital Improvement (107)		\$ 16,000
Water & Sewer Department (401)		\$ 628,500
<b>Total All Funds</b>		<b>\$3,327,049</b>

Section 3. Effective upon passage of this Ordinance, the following sections of the Waitsburg Municipal Code are hereby amended.

A. WMC. 9.01.110(D) is amended as follows:

D. Deposit in current expense fund. For 2017, the City Treasurer shall pay into the City’s General Fund Ten Thousand Dollars from the total water and sewer received pursuant to WMC 9.01.080/090.

Section 4. The Mayor is hereby authorized to implement the programs and spending as provided in the 2017 Budget.

Section 5. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor’s Office and to the Association of Washington Cities.

Section 6. This Ordinance shall become effective January 1, 2017, upon its passage by the Council and upon publication according to law.

Section 7. The Budget for 2017 includes wages and benefits for all City Staff and Public Works Employees and is included in the amounts specified in the following salary schedule

**2017 Annual Salary Schedule**

Employee Position Classification Salary Schedule
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<u>Classification</u>	<u>Maximum</u>
Mayor	\$ 1,200
Council Members	\$ 120

<u>Classification</u>	<u>Maximum</u>
Public Works Director	\$57,000
City Administrator/Clerk/Treasurer	\$64,000
Deputy City Clerk	\$42,000
Public Works Specialist I	\$41,000
Public Works Specialist II	\$34,000
Seasonal Employees (Pool Lifeguards)	\$15,000
Librarian	\$ 9,360

**2017 Salary Schedule by Fund**

<b>Current Expense</b>	\$170,433
<b>City Streets</b>	\$ 31,881
<b>Water</b>	\$120,202
<b>Sewer</b>	\$120,459

## 2017 Salary Schedule

### Division of Payroll & Benefits

Public Works Director:	Water/Sewer – 65%	Streets – 10%	CE – 25%
Public Works Specialist I:	Water/Sewer – 70%	Streets – 5%	CE – 25%
Public Works Specialist II:	Water/Sewer - 50%	Streets – 10%	CE – 40%
Public Works Specialist II:	Water/Sewer – 20%	Streets – 10%	CE – 70%
City Administrator/Clerk/Treasurer:	Water/Sewer – 60%	Streets – 10%	CE – 30%
Deputy Clerk:	Water/Sewer – 65%		CE – 35%
Librarian:			CE – 100%
Swimming Pool			CE – 100%
Mayor/Council:	Water/Sewer – 50%	Streets – 25%	CE – 25%

Passed by the Council of the City of Waitsburg on this 21th day of December, 2016.

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Marty Dunn  
Mayor

Attest:

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Randy Hinchliffe  
City Clerk  
Approved as to form:

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Jared Hawkins  
City Attorney