

## Waitsburg City Council Meeting – January 17, 2024

Mayor Dunn called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Jillian Henze, Jim Romine, Kevin House, Randy Charles and Jennifer Bishop via zoom.

**Others:** on file at City Hall

### **Agenda Approval**

With one change to the agenda to move removed item a, the agenda was approved and passed unanimously.

### **Approval of Minutes – December 21, 2023 Regular Meeting**

With no corrections, minutes were approved and passed unanimously.

### **Public Comment**

Kate Hockersmith voiced her support for keeping the grandstands while looking for ways to improve the overall use of the fairgrounds.

### **New Business**

#### **a. Walla Walla County Sheriff's Office Update**

Walla Walla County Sheriff Mark Crider was in attendance to give an update on police activity from the prior year.

#### **b. Weller Public Library Update**

Library Supervisor Sarah Robert presented the annual update of activity at Weller Public Library including membership, circulation, catalog additions and ongoing projects. Discussion only, no action taken.

#### **c. Fairgrounds facility**

At the request of Council member House, City Council discussed the ongoing issues with the facility along with lack of use of the facility for community events. Council took questions from members of the public and engaged in a conversation with the representative from Park and Rec about developing a plan, which was agreed to be done by the March meeting. Prior to moving on from the agenda item, parts of the facility that were deemed to be a safety hazard were discussed and staff was directed to start the surplus property process to remove the two timing towers and the announcers booth.

#### **d. Resolution 774**

Resolution acknowledging payroll totals from 2023 to projected 2024 and not recommending any changes to the budgeted amounts for 2024. City Staff provided background information on the resolution and answered questions regarding the reason behind the resolution. With no other further discussion, Council member Henze moved to approve with Council member Romine seconding. Motion to approve the resolution was approved and passed unanimously.

#### **e. Utility Billing Printing Service review**

At the request of the City council to review the service after the first of the from when it was approved, City staff presented their opinion on the service, took question about the process while recommending it be left in place as it was more efficient and cost-effective method than the way the City used to do. Discussion only, no action taken.

## Unfinished Business

### Mayor's Report

Mayor Dunn didn't have anything to report

### Council Reports

Council Member Henze reported on various Committee activities, achievement of her CML from the Association of Washington Cities and a quick comment about the legislative session. Council Member Charles updated the Council on Planning Commission activities as well as looming retirements from the Fire District.

### City Clerk Report

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items; specially an update on the 2023 4<sup>th</sup> quarter budget

### Approval of Bills

With no questions related to the City's obligations, Council Member Romine moved to approve with Council House seconding. Motion to approve the bills was approved and passed unanimously.

December Payroll Clearing (Warrants 27526 - 27537)	\$22,926.87
-Includes direct deposit run on 12/27/2023 for \$9,814.98	
January Payroll Clearing (Warrants 27538 - 27547)	\$23,437.24
-Includes direct deposit run on 1/12/2023 for \$10,490.16	
December Claims Clearing Vouchers (Warrants 27548 – 27577)	<u>\$108,873.01</u>
	<b>Total \$129,349.37</b>

### Adjournment of Meeting

There being no further business, the meeting was then adjourned at 8:37 p.m.

Approved:

2/21/2024

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk