

## Waitsburg City Council Meeting – February 15, 2023

Mayor Dunn called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Kevin House, Jillian Henze, Jim Romine and Randy Charles

**Others:** on file at City Hall

### **Agenda Approval**

City staff asked to remove item A under new business and add an executive session under RCW 42.30.110 1 i at the end of the agenda. With no other changes, the agenda was approved and passed unanimously.

### **Approval of Minutes – January 18, 2022 Regular Meeting**

With the noted corrections, minutes were approved and passed unanimously.

### **Public Comment**

#### **New Business**

##### **a. Ordinance 1080.**

Item was removed from the agenda due to the review by the State Department of Ecology not being completed in time for the Council meeting.

##### **b. Nuisance Abatement**

Discussion related to the City's current abatement process and making adjustments to it to allow the City to provide contracted help to aid in abatement requests. Discussion only, no action taken.

##### **c. Line of Credit**

Line of Credit proposal from Community Bank. City Staff went over the proposal terms and use of the funding; including the planned repayment schedule. With no further questions, Council member Charles moved to accept the offer from community bank and authorize the City Administrator to sign loan documents on the City behalf. Council member Romine seconded the motion and the motion to approve was approved and passed unanimously.

##### **d. Resolution 762**

Resolution amending the City's personnel policy to cover requested changes by the Auditors office related to unemployment insurance and use of direct deposit for payroll. City staff provided the background associated with the changes. With no further questions, Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

##### **e. County Wide Planning Update agreement**

Agreement amount the incorporated cities and Walla Walla County related to updates to the County's Planning Policies. City staff provide a brief overview of the agreement and what it results in and how it would potentially affect the City. With no further discussion, Council member Henze moved to approve with Council member House seconding. Motion to approve was approved and passed unanimously.

##### **f. USACE agreement amendment**

Amendment to they City contract with USACE to expand the scope of work slightly on the Flood Hazard Mitigation Study. City staff provided the history of the agreement and what the

eventual results of the study will produce. With no further discussion, Council member Romine moved to approve with Council member Henze seconding. Motion to approve the amendment was approved and passed unanimously.

**f. FCAAP grant agreement**

Grant agreement with the State Department of Ecology for funding to help backfill the City’s expense stock piling flood fighting material next to a breach in an existing levee. After a short question and answer session, Council member Henze move to approve with Council member Charles seconding. Motion to approve the agreement was approved and passed unanimously.

**Mayor’s Report**

Mayor Dunn had no report.

**Council Reports**

Council Member Henze reported on various committee updates.  
Council Member Charles reported on planning commission activities.

**City Clerk Report**

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items; specially a request to the Council to review their schedules for date changes due to staffing conflicts.

**Approval of Bills**

With no questions related to the City’s obligations, Council Member Romine moved to approve with Council Henze seconding. Motion to approve the bills was approved and passed unanimously.

January Payroll Clearing (Warrants 24905 - 24913)	\$18,637.95
-Includes direct deposit run on 1/30/2023 for \$8,753.76	
February Payroll Clearing (Warrants 24914 - 24923)	\$22,648.89
-Includes direct deposit run on 2/13/2023 for \$10,471.97	
Claims Clearing Vouchers (Warrants 24924 – 24955)	<u>\$31,010.41</u>
	<b>Total \$72,297.25</b>

**Executive Session**

City Council went into executive session under RCW 42.30.110 1 I at 8:09 for approximately 30 minutes. Mayor Dunn reconvened the regular meeting at 8:37.

**Adjournment of Meeting**

There being no further business, the meeting was then adjourned at 8:38 p.m.

Approved: 3/15/2023 Attest:

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Mayor

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City Clerk