

## Waitsburg City Council Meeting – July 19, 2023

Mayor Dunn called the meeting to order at 7:00 p.m.

### Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Kevin House, Jillian Henze, Jim Romine, Court Ruppenthal and Randy Charles

**Others:** on file at City Hall

### Agenda Approval

With no changes, the agenda was approved and passed unanimously.

### Approval of Minutes – June 21, 2023 Regular Meeting

With a few minor corrections, minutes were approved and passed unanimously.

### Public Comment

#### New Business

##### a. Ordinance 2023-1082

Ordinance updating the City's municipal code related to nuisance abatement timing. Council member Charles moved to approve with Council member Romine seconding. Motion to approve the ordinance was approved and passed unanimously.

##### b. Printing Services Agreement

Printing Services agreement to outsource utility bill printing and mailing. Council member Romine moved to approve with Council member Ruppenthal seconding. Motion to approve the agreement was approved and passed unanimously with plans to review the service at year end.

##### c. Deputy Clerk position

Discussion regarding the reorganization of the current Deputy City Clerk Position. Discussion only, no action taken.

##### d. Resolution 2023-768

Resolution releasing retainage owed to Walla Walla Electric for the backup generator project. Council Member Romine moved to approve with Council member Henze seconding. The motion to approve was approved and passed unanimously.

##### e. Engineering Services Agreements

Engineering service agreements with Anderson Perry and Associates for Harmon St Sidewalk and Main St Grind and overlay projects. Council member Romine moved to approve with Council member House seconding. The motion to approve was approved and passed unanimously.

### Unfinished Business

#### Mayor's Report

Mayor Dunn had nothing to report.

#### Council Reports

Council Member Henze thanked the current Deputy City Clerk for her time at the City. She also gave a report on various committee work.

Council Member Romine commented on the ongoing sidewalk repairs.

**City Clerk Report**

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items; specially and update on the City’s budget through the second quarter of 2023.

**Approval of Bills**

With no questions related to the City’s obligations, Council Member Henze moved to approve with Council Romine seconding. Motion to approve the bills was approved and passed unanimously.

June Payroll Clearing (Warrants 25181 - 25193)	\$23,976.92
-Includes direct deposit run on 6/23/2023 for \$11,123.86	
July Payroll Clearing (Warrants 25194 - 25203)	\$21,995.44
-Includes direct deposit run on 7/13/2023 for \$10,596.76	
July Claims Clearing Vouchers (Warrants 25204 – 25230,32)	
-Includes Retainage Release	<u>\$69,473.40</u>
	<b>Total \$115,445.76</b>

**Executive Session**

City Council went into Executive Session under RCW 42.30.110 (1) (b) at 8:10 for approximately 5 minutes to discuss real estate matters. Council came back into regular session at 8:15pm

**Adjournment of Meeting**

There being no further business, the meeting was then adjourned at 8:16 p.m.

Approved:

8/16/2023

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk