

Waitsburg City Council Meeting – August 16, 2023

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Jillian Henze, Jim Romine, Court Ruppenthal and Randy Charles

Others: on file at City Hall

Agenda Approval

With no changes, the agenda was approved and passed unanimously.

Approval of Minutes – July 19, 2023 Regular Meeting

With a few minor corrections, minutes were approved and passed unanimously.

Public Comment

New Business

a. Public Hearing

Public Hearing related to the annual update to the City's Capital Facilities Plan. Mayor Dunn opened the hearing at 7:03. City Staff presented the plan and associated changes from the prior year. Hearing closed at 7:08. Discussion only, no action taken.

b. Resolution 769

Resolution approving the annual update to the City's Capital Facilities Plan. With no further discussion, Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

c. Equipment Lease Agreement

Purchase agreement for a mini excavator for the public works department. Staff took questions regarding the piece of equipment and the costs. With no further discussion, Council member Charles moved to approve with Council member Romine seconding. Motion to approve was approved and passed unanimously.

d. Heath Department Request

Request from the Walla Walla County Health Department for the City to either cover the pool or backfill it. Staff took questions and discussed various options. Council Member Romine moved to request more information and pursue a variance on the matter. Council member Henze seconded the motion. The motion to approve was approved and passed unanimously.

Unfinished Business

Mayor's Report

Mayor Dunn had nothing to report.

Council Reports

Council Member Henze reported that the current librarian Twila Tate had resigned and that Library aide Sarah Roberts had been promoted to library supervisor. She also reported that there was still a vacancy on the board of trustees for the library.

Council Member Charles commented on the most recent Fire District meeting and likelihood that their levy lid lift request would be approved.

City Clerk Report

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items.

Approval of Bills

With no questions related to the City’s obligations, Council Member Romine moved to approve with Council Charles seconding. Motion to approve the bills was approved and passed unanimously.

July Payroll Clearing (Warrants 25233 - 25242)	\$22,135.91
-Includes direct deposit run on 7/27/2023 for \$10,582.64	
August Payroll Clearing (Warrants 25279 - 25288)	\$22,830.18
-Includes direct deposit run on 8/14/2023 for \$10,853.71	
August Claims Clearing Vouchers (Warrants 25204 – 25230)	<u>\$63,783.36</u>
	Total \$108,749.45

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 7:50 p.m.

Approved: 9/20/2023 Attest:

Mayor

City Clerk