

Waitsburg City Council Meeting – September 20, 2023

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

Deputy City Clerk Kelly Steinhoff called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Jillian Henze, Jim Romine, Court Ruppenthal, Kevin House and Randy Charles

Others: on file at City Hall

Agenda Approval

With no changes, the agenda was approved and passed unanimously.

Approval of Minutes – August 16, 2023 Regular Meeting

With no corrections, minutes were approved and passed unanimously.

Public Comment

New Business

a. Library Board of Trustee Appointment

At the recommendation of the Board of Trustees for the Weller Library, Beka Compton was selected to fill the vacancy on the board. With no objections to the recommendation, Council member Romine moved to appoint Beka Compton with council member Charles seconding. Motion to approve was approved and passed unanimously.

b. Old City Hall Update

Representatives with Associated Appraisers briefed the City Council on the current status of the sale of old City Hall and the potential for an offer that he would like to share with the Council in Executive Session. Discussion Only, no action taken*

c. Resolution 2023-770

Resolution updating job descriptions of various City Staff. Resolution changed the Administrator position to an Exempt position and the Deputy City Clerk position to Administrative Assistant. With no further discussion, Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

d. Resolution 2023-771

Resolution approving an update to the City's interlocal agreement with Walla Walla County Emergency Management related to local cost share. City Staff briefed the Council on the change. Council Member Henze moved to request more information and pursue a variance on the matter. Council member House seconded the motion. The motion to approve was approved and passed unanimously.

Unfinished Business

Mayor's Report

Mayor Dunn had nothing to report.

Council Reports

Council Member Henze reported on Committee activities.

Council Member Romine commented on Sheriff Office Staffing levels.

City Clerk Report

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items.

Approval of Bills

With no questions related to the City’s obligations, Council Member Romine moved to approve with Council Henze seconding. Motion to approve the bills was approved and passed unanimously.

August Payroll Clearing (Warrants 25289 - 25300)	\$22,923.53
-Includes direct deposit run on 8/29/2023 for \$10,741.10	
September Payroll Clearing (Warrants 25301 - 25311)	\$22,830.18
-Includes direct deposit run on 9/13/2023 for \$10,459.08	
September Claims Clearing Vouchers (Warrants 25312 – 25351)	<u>\$152,047.93</u>
	Total \$197,801.64

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 7:55 p.m.

Approved: 10/18/2023 Attest:

Mayor

City Clerk

*City Council convened into executive under RCW 42.30.110 (1) (c) at 7:40 for approximately 15 minutes to discuss real estate matters.