

## Waitsburg City Council Special Meeting – October 5, 2021

Mayor Dunn called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Kevin House, Karen Gregutt, Jim Romine, Karl Newell and Jillian Henze

**Others:** on file at City Hall

### **Agenda Approval**

With no changes, agenda was approved and passed unanimously.

### **Public Comment**

#### **New Business**

##### **a. Main Street Pocket Park**

Item related to the future use of the vacant lot owned by the City on Main Street. Council discussed the conceptual plan as well as the potential for surplusizing the lot. Council heard from Tom Bennet who is the adjoining neighbor of the City who potentially interested in the lot. With no more discussion, Council member House moved to approve starting the surplus process for the vacant lot with Council member Newell seconding. Motion to approve was approved and passed unanimously.

##### **b. Leak adjustment**

At the request of Gary Hofer, City Council discussed his water leak adjustment request. City staff gave an overview of the issue and where their limitations were associated with regular leak adjustments. City Attorney felt the request was outside of the regular leak adjustment process; which by the City Council could chose to issue a larger credit. With no other further discussion, Council member Newell moved to approve a \$2910.03 water credit to the Hofer's account with Council member Henze seconding. Motion to approve the utility bill credit was approved and passed unanimously.

##### **c. Salary Survey Results**

Item related to the Salary Survey results and recommendations done by AmeriBen Human Resource Consulting and where City Staff recommends that the City adjust wages to better align with competitiveness for the various employee positions. Council discussed the report and staff recommendations before Council member Romine moved to approve the adjustment for Public Works Specialist II to \$3009.83 per month and table the discussion regarding the rest of the City employees. Council member Henze seconded the motion and the motions to approve and table were approved unanimously.

### **Workshop items**

#### **a. Personnel Manual Updates**

Council members discussed the proposed staff updates to the personnel manual covering a variety of policies. Staff explained each item that was up for consideration. Discussion item, council did not recommend any changes to the items.

#### **b. Touchet River Levee Rehab Project**

City Staff presented a recap of the recent property owners meeting associated with the Touchet River Levee Rehab project and provided some responses from a couple of the property owners along the levee stretch. Council was concerned about the lack of willingness of the property

