

Waitsburg City Council Meeting – November 15, 2023

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Jillian Henze, Jim Romine, Kevin House, Court Ruppenthal and Randy Charles

Others: on file at City Hall

Agenda Approval

With one change to agenda to cover a contract with the Anderson Perry and Associates, the agenda was approved and passed unanimously.

Approval of Minutes – October 18, 2023 Regular Meeting

With no corrections, minutes were approved and passed unanimously.

Public Comment

None submitted.

New Business

a. Public Hearing

Public hearing covering 2024 City Property Taxes. City Staff gave an overview of the tax calculation, changes in Assessed Valuation and estimated levy per \$1000 assessed valuation for 2024. No public comment received. Mayor Dunn closed the hearing at 7:08

b. Resolution 772

Resolution adopting tax levy for 2024. With no more discussion. Council Member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

c. Public Hearing – 2024 City Budget

City Staff presented the 2024 City Budget as a part of the first of two public hearings on the matter. City Staff took questions from the Council before Mayor Dunn opened the public hearing to the public, with no comments submitted, Mayor Dunn closed the hearing at 7:19 pm.

d. Walla Walla County Interlocal agreement

Approval of the updated interlocal agreement with Walla Walla County for surplus equipment purchases. With no objections to the agreement, Council Henze moved to approve with Council member Charles seconding. Motion to approve was approved and passed unanimously.

e. Engineering agreement

Agreement with Anderson Perry and Associates for engineering work to complete an update to the City Small Water System Plan. After brief overview of the work by City Staff, Council member Romine moved to approve. Council member House seconded. Motion to approve was approved and passed unanimously.

Unfinished Business

a. Health Department Variance Request

Update from Walla Walla County Health Department regarding the City's variance request associated with City Pool. Discussion only, no action taken

Mayor’s Report

Mayor Dunn reported about the upcoming Friend of the Pool Celebration at the Royal Block Hotel and donation by the Waitsburg Lions Club to the Feasibility Study

Council Reports

Council Member Henze reported on various Committee activities as well as the retirement of Walla Walla County Emergency Management Director Liz Jesse at the end of the year.

Council Member Romine commented on County Sheriff Activities and Town Hall improvements.

Council Member Charles reported on Planning Commission Activities and Fire Department equipment grant.

City Clerk Report

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items; specifically the repairing of broken sewerline identified during the 2022 video inspections.

Approval of Bills

With no questions related to the City’s obligations, Council Member Romine moved to approve with Council Charles seconding. Motion to approve the bills was approved and passed unanimously.

October Payroll Clearing (Warrants 25406 - 25416)	\$23,037.27
-Includes direct deposit run on 10/27/2023 for \$10,100.33	
November Payroll Clearing (Warrants 25456 - 25467)	\$23,363.87
-Includes direct deposit run on 11/13/2023 for \$10,348.23	
November Claims Clearing Vouchers (Warrants 25417 – 25455)	<u>\$69,968.73</u>
Total	\$116,369.87

Adjournment of Meeting

There being no further business, the meeting was then adjourned at 8:17 p.m.

Approved:

12/20/2023

Attest:

Mayor

City Clerk