

## Waitsburg City Council Meeting – December 20, 2023

Mayor Dunn called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor:** Marty Dunn

**Council Members:** Jillian Henze, Jim Romine, Kevin House, Court Ruppenthal and Randy Charles

**Others:** on file at City Hall

### **Agenda Approval**

With one change to the agenda to move item j to a, the agenda was approved and passed unanimously.

### **Approval of Minutes – November 15, 2023 Regular Meeting**

With no corrections, minutes were approved and passed unanimously.

### **Public Comment**

Rebecca Wilson updated the City Council on activities at the Library as well as a community survey that would go out in January to help them pinpoint services needed at the Library. Marie Gagnon added their thank you for supporting the Library and the improvements made to in 2023.

### **New Business**

#### **a. Facility Use agreement**

Abby Grende representing a group of local parents approached the City Council in regards to use of the fairgrounds for Little League. She explained that the local little league had made the decision to not have teams in Waitsburg due to the condition of the fields and lack of local parental interest in volunteering. Abby continued on discussing the needs of the league and reason for the facility use agreement with little league. She concluded her comments by letting the Council know that the agreement was necessary to potentially have Waitsburg teams practice in Waitsburg, but not play in 2024 and that she would have more information after she meets with the league president; which may result in Waitsburg forming its own league for future years. Mayor Dunn provided some context for the agenda item and made it clear that the City fully supports the use of the fields for little league and that in no way in the City standing in the way of the league utilizing the complex; but reminded the group that it was little league and its volunteers duty to maintain the fields above the mowing and spraying the City crew does. With no more discussion, Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

#### **b. Waitsburg Park and Recreation District**

Wendy Carter representing the Waitsburg Park and Recreation District was in attendance to discuss the pool feasibility study being done by the Park and Rec District. She explained the need for the study and its potential outcomes. She concluded that they wanted to partner with the City on this study with the City granting access to the current pool facility to gauge whether it was salvageable or if a different location would be better suited for a new community pool. City Council had no objections to allowing access to pool facilities and instructed Mrs. Carter to get ahold of City Staff when they need access.

#### **c. Ordinance 1084**

City Staff presented an amendment to the 2023 City Budget to cover additional funding received by the City for a variety of items in 2023. With no more discussion, Council member Romine moved to approve with Council Member Henze seconding. Motion to approve the amendment was approved and passed unanimously.

**d. Resolution 773**

Resolution approving a new interfund loan to cover City general fund expenses until such time as the Old City Hall sells. City staff provided some background information on the topic and took questions. With no more discussion, Council House moved to approve with Council member Romine seconding. Motion to approve was approved and passed unanimously.

**e. Public Hearing – 2024 City Budget**

City Staff presented the final 2024 City Budget and took questions from the Council before Mayor Dunn opened the public hearing to the public at 7:50, with no comments submitted, Mayor Dunn closed the hearing at 7:54pm.

**f. Ordinance 1085**

Ordinance adopting the 2024 City Budget as presented. With no more discussion, Council member Henze moved to approve with Council member Charles seconding. Motion to approve was approved and passed unanimously.

**g. Ordinance 1086**

Ordinance updating sections of the City's municipal code covering internments in the City's two cemeteries. Staff provide some background information and took questions. With no more discussion, Council member Romine moved to approve with Council member Charles seconding. Motion to approve was approved and passed unanimously.

**h. Hawkins Law Legal Service Agreement**

Update to the City's current agreement with Hawkins Law for legal services relating to a small increase in the cost of services. Council member Romine moved to approve with Council member House seconding. Motion to approve was approved and passed unanimously.

**i. Basin Disposal Solid Waste Agreement Amendment**

Amendment to the City current agreement with Basin Disposal for Solid Waste collection services. BDI representative Rebecca Francik attended via zoom to go over the changes to the agreement and answer any questions regarding it. With no more discussion, Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

**Unfinished Business**

**Mayor's Report**

Mayor Dunn commented on the recent traffic accident in Waitsburg and the quick response and clean up by the City Public Works Crew. He expressed his appreciation to the City Staff for their excellent work over the past year.

**Council Reports**

Council Member Henze reported on various Committee activities and thanked outgoing Council Member Ruppenthal for his service to the City.

Council Member Romine commented on County Sheriff Activities and the future installation of AEDs around the City.

Council Member Ruppenthal thanked the City Council for their support during his time on City Council.

**City Clerk Report**

City Clerk Randy Hinchliffe deferred his report until January.

**Approval of Bills**

With no questions related to the City’s obligations, Council Member Romine moved to approve with Council House seconding. Motion to approve the bills was approved and passed unanimously.

November Payroll Clearing (Warrants 25468 - 25477)	\$21,957.76
-Includes direct deposit run on 11/29/2023 for \$9,822.58	
December Payroll Clearing (Warrants 25478 - 25488)	\$23,965.95
-Includes direct deposit run on 12/13/2023 for \$10,224.82	
December Claims Clearing Vouchers (Warrants 25489 – 25525)	<u>\$83,425.66</u>
<b>Total</b>	<b>\$129,349.37</b>

**Adjournment of Meeting**

There being no further business, the meeting was then adjourned at 8:24 p.m.

Approved:

1/17/2024

Attest:

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Mayor

\_\_\_\_\_  
City Clerk